

Document Pack



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

WEDNESDAY, 7 FEBRUARY 2018

TO: ALL MEMBERS OF THE COUNTY COUNCIL

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COUNTY COUNCIL** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN AT 10.00 AM. ON WEDNESDAY, 14TH FEBRUARY, 2018** FOR THE TRANSACTION. OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Janine Owen
Telephone (direct line):	01267 224030
E-Mail:	JanineOwen@carmarthenshire.gov.uk
Ref:	AD016-001



EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS.
3. CHAIR'S ANNOUNCEMENTS.
4. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE COUNCIL MEETINGS HELD ON THE FOLLOWING DATES:-

4.1 13TH DECEMBER, 2017; 5 - 16

4.2 10TH JANUARY, 2018. 17 - 24

5. PRESENTATION BY THE CHIEF FIRE OFFICER, MID & WEST WALES FIRE AND RESCUE SERVICE.
6. PUBLIC QUESTIONS (NONE RECEIVED).
7. QUESTIONS BY MEMBERS:-
 - 7.1 QUESTION BY COUNCILLOR LOUVAIN ROBERTS TO COUNCILLOR LINDA EVANS, EXECUTIVE BOARD MEMBER FOR HOUSING

"At the end of 2017 within the Glanymor Ward a fire occurred in a stairwell in a block of 6 flats.

Since this event occurred, I have been made aware that there aren't any TILT and TURN windows in situ within any similar type of dwelling. Also, there aren't any type of Sprinkler Systems in place as well as there not being any Fire Extinguishers at these properties.

The same situation exists at Complexes within the Glanymor Ward, as well as there being no fire escapes at First Floor Residencies.

I feel that this Type of Window is essential for the health and Safety of Residents. Within the Complexes they have Windows that can be made slightly wider.

Some residents are very frail and I realise that some have refused to move to the ground floor.

But Carmarthenshire County Council are bound by a Duty of Care to ensure residents Safety within their place of abode at all times.

Can you please give myself assurances that the points I have brought to your, as well as this Council's attention, will be rectified immediately."

7.2 QUESTION BY COUNCILLOR TINA HIGGINS TO COUNCILLOR COUNCILLOR HAZEL EVANS, EXECUTIVE BOARD MEMBER FOR ENVIRONMENT

“As China have recently stated that they will no longer be accepting plastics for recycling, what action is the Council taking to ensure Carmarthenshire’s recycling targets continue to be met?”

7.3 QUESTION BY COUNCILLOR ANDRE MCPHERSON TO COUNCILLOR EMLYN DOLE, LEADER OF THE COUNCIL

“In the December County Council meeting in connection with my motion “ 9.2 to fly the LGBTQ rainbow Flag over county Council building each year in LGBTQ History Month” full council were informed that it would be sent to Crwg for their consideration. Can I ask Cllr Dole what was the outcome and if not been successful the reasons for this.”

- | | |
|---|----------------|
| 8. COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM | 25 - 34 |
| 9. APPOINTMENT OF MEMBERS TO SERVE ON COUNCIL ADVISORY PANELS AND OUTSIDE BODIES SUBJECT TO POLITICAL BALANCE REQUIREMENTS | 35 - 40 |
| 10. TO CONSIDER THE RECOMMENDATIONS OF THE EXECUTIVE BOARD IN RESPECT OF THE FOLLOWING ITEMS:- | |
| 10.1 MOVING FORWARD IN CARMARTHENSHIRE - THE NEXT FIVE YEARS | 41 - 62 |
| 10.2 THE ESTABLISHMENT OF A LOCAL AUTHORITY TRADING COMPANY KNOWN AS "LLESANT DELTA WELLBEING LTD" FOR CARELINE | 63 - 86 |
| 11. MEMBERSHIP OF COMMITTEES: | |
| 11.1 TO NOTE THAT THE PLAID CYMRU GROUP HAS NOMINATED COUNCILLOR KIM BROOM TO REPLACE COUNCILLOR DAI NICHOLAS ON THE POLICY AND RESOURCES SCRUTINY COMMITTEE | |
| 12. TO RECEIVE THE REPORTS OF THE MEETINGS OF THE EXECUTIVE BOARD HELD ON THE FOLLOWING DATES:- | |
| 12.1 8TH JANUARY, 2018; | 87 - 90 |
| 12.2 2ND JANUARY, 2018. | 91 - 94 |

13. MINUTES FOR INFORMATION (AVAILABLE TO VIEW ON THE WEBSITE)

13 .1 POLICY & RESOURCES SCRUTINY COMMITTEE HELD ON 6TH DECEMBER, 2017;

13 .2 LICENSING COMMITTEE HELD ON 7TH DECEMBER, 2017;

13 .3 ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE HELD ON 11TH DECEMBER, 2017;

13 .4 LICENSING SUB-COMMITTEE "A" HELD ON 12TH DECEMBER, 2017;

13 .5 PLANNING COMMITTEE HELD ON 14TH DECEMBER, 2017;

13 .6 COMMUNITY SCRUTINY COMMITTEE HELD ON 14TH DECEMBER, 2017;

13 .7 AUDIT COMMITTEE HELD ON 15TH DECEMBER, 2017;

13 .8 SOCIAL CARE & HEALTH SCRUTINY COMMITTEE HELD ON 18TH DECEMBER, 2017;

13 .9 EDUCATION & CHILDREN SCRUTINY COMMITTEE HELD ON 21ST DECEMBER, 2017;

13 .10 PLANNING COMMITTEE HELD ON 11TH JANUARY, 2018.

COUNTY COUNCIL

WEDNESDAY, 13TH DECEMBER, 2017

PRESENT: Councillor H.I. Jones [Chair]

Councillors:

F. Akhtar	S.M. Allen	K.V. Broom	C.A. Campbell
J.M. Charles	D.M. Cundy	S.A. Curry	A. Davies
C.A. Davies	T.A.J. Davies	G. Davies	H.L. Davies
I.W. Davies	J.A. Davies	S.L. Davies	W.R.A. Davies
E. Dole	J.S. Edmunds	P.M. Edwards	D.C. Evans
H.A.L. Evans	L.D. Evans	W.T. Evans	A.L. Fox
S.J.G. Gilasbey	C.J. Harris	P. Hughes-Griffiths	T.M. Higgins
J.K. Howell	P.M. Hughes	A. James	J.D. James
R. James	D.M. Jenkins	J.P. Jenkins	G.H. John
C. Jones	B.W. Jones	D. Jones	A. Lenny
M.J.A. Lewis	K. Lloyd	K. Madge	S. Matthews
A.S.J. McPherson	E. Morgan	A.G. Morgan	S. Najmi
D. Nicholas	B.D.J. Phillips	J.S. Phillips	D. Price
J.G. Prosser	B.A.L. Roberts	E.M.J.G. Schiavone	H.B. Shepardson
L.M. Stephens	B. Thomas	D. Thomas	E.G. Thomas
G.B. Thomas	G. Thomas	J. Tremlett	A.Vaughan Owen
D.T. Williams	D.E. Williams		

Also Present:

M. James, Chief Executive
C. Moore, Director of Corporate Services
J. Morgan, Director of Community Services
G. Morgans, Director of Education & Children's Services
R. Mullen, Director of Environment
W. Walters, Director of Regeneration & Policy
L.R. Jones, Head of Administration and Law
P.R. Thomas, Assistant Chief Executive
D. Hockenhull, Marketing and Media Manager
G. Morgan, Democratic Services Manager

Chamber, County Hall, Carmarthen : 10.00 a.m. - 12.30 p.m.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors L.R. Bowen, R.E. Evans, D. Harries, T.J. Jones, A.D.T. Speake, G.B. Thomas and J.E. Williams.

2. DECLARATIONS OF PERSONAL INTERESTS

There were no declarations of personal interest made at the meeting.

3. CHAIR'S ANNOUNCEMENTS

Congratulations were extended to:-

- staff of the Rural Conservation Section of the Environment Department who had recently received a Highly Commended award from the Wales Planning awards for Caeau Mynydd Mawr Special Area of Conservation-Supplementary Planning Guidance and Marsh Fritillary Project
- Johnny Clayton an employee of the Authority who had reached the final of the UK Darts Championship and was currently ranked as one of the top 25 darts players in the world.
- Congratulations were extended to Niall Maxwell from Llangeler who had recently won the Royal Institute of British Architects House of the Year 2017 Award and it was suggested that a letter of congratulations be sent on behalf of the Authority.
- Cennydd and Dafydd Hywel who recently represented Wales and won the Pairs Short Mat Bowls British Championships and also to Gethin and Aled Edwards who along with Cennydd and Dafydd won the Taylors World Bowls 4's Championship.

Appreciation was extended to:-

- the emergency services and staff of the Council during the recent fire at Gransby Close Llanelli. Thanks were also extended to the Head of Housing, together with the Executive Board Member for Housing and the Authority's housing emergency response team who had assisted on the night and provided the residents with alternative accommodation.
- staff within the Highways Division who had worked throughout the night to ensure that the Authority's roads were gritted during the recent period of adverse weather.

Best wishes were extended to :-

- Councillor Eirwyn Williams who was currently convalescing at home following recent surgery.
- Cor Ieuenctid Sir Gar and the Carmarthenshire Brass Ensemble who would be participating in the Welsh Assembly Carol Service in Cardiff later that evening.

4. MINUTES - 15TH NOVEMBER, 2017

RESOLVED that the minutes of the Council meeting held on the 15th November 2017 be approved and signed as a correct record subject to the name of Councillor Deryk Cundy being removed from the list of members in attendance.

5. INSIGHT PRESENTATION

The Council was informed that a number of pupils from Carmarthenshire Schools recently participated at an event at Theatr y Ffwrnes in Llanelli, organised by the Council. The annual event provided the pupils with an insight into the difficult decisions facing a local authority in terms of the budget setting process and allowed them to look at various budget proposals and bring forward recommendations in the role of the Executive Board.

In order for Council to see a flavor of the presentations and contributions made, the Council received presentations from pupils representing the following schools:-

Dyffryn Aman
Bro Dinefwr
Bro Myrddin
Glanymor
Maes y Gwendraeth
Queen Elizabeth High School

The Leader introduced the pupils from each school and, following their presentations, thanked them for attending.

6. VIDEO PRESENTATION - YOUNG ADULT CARERS

The Council received a short video which provided a background to a petition lodged by a young Carmarthenshire carer.

Each and every member was encourage to sign up to the Young Carers Petition which aimed to change the law to allow carers to study more than 21 hours a week and claim Carers Allowance.

7. PUBLIC QUESTIONS

The Chair advised that no public questions were received.

8. QUESTIONS BY MEMBERS

8.1. QUESTION BY COUNCILLOR ANDREW JAMES TO COUNCILLOR GLYNOG DAVIES, EXECUTIVE BOARD MEMBER FOR EDUCATION & CHILDREN

“Welsh Government have proposed that by 2050, it would expect 1 million residents in Wales to be able to speak Welsh. This is an ambitious target, nevertheless a challenge to us all. We in Carmarthenshire can and will contribute substantially to this target, only if the correct provisions and education support are in place. Ysgol Bro Dinefwr in Llandeilo is a 2b category bilingual school. Pupils can receive their education in Welsh, English or a combination of both languages. This means extra teaching staff available to teach at all year levels in order to meet the requirements of the demand of education through the medium of Welsh. It is at these Welsh Medium Schools that the Welsh Language target of 1 million people speaking the language will be met. In order to do that, the schools need a complete review of its school funding formula. If Welsh Government wants the people to speak our language, then please let's put in place the proper provision with adequate funding to deliver services. If funding is not properly provided 2b

schools such as Ysgol Bro Dinefwr will not be obliged to offer the full Welsh Education it currently provides. Can we as an authority please write to Kirsty Williams AM for Education at Cardiff to look at the situation and review the financial formula within our schools?"

Response by Councillor Glynog Davies Executive Board Member for Education & Children:-

"Yes I am fully aware of the Cymraeg 2050 target, and this has been factored into our Welsh in Education Strategic Plan. Now then a 1million welsh speakers, very ambitious target, but we want to try and assist in reaching that goal and it requires the education system locally and indeed throughout the whole of Wales to play a prominent role in respect of this target. Yes, our Welsh in Education Strategic Plan states that all, yes Councillors, all of our schools here in Carmarthenshire need to move along with the language continuum, in some way or another. We therefore expect our English medium schools, bilingual, Welsh medium schools to engage pro-actively in this agenda.

Now one of the first meetings I had after my appointment to this post was a visit to Ysgol Bro Dinefwr in Llandeilo to meet the Head, Chair of Governors, and Councillor Andrew James, and I was told quite clearly that the school was facing very serious financial challenges and were making it difficult to make ends meet. I explained that a review of 2B schools, in other words the category in which Bro Dinefwr has been placed in is happening, in other words these are the dual stream schools where both Welsh and English education is provided. 80% of the subject, apart from Welsh as a subject and English as a subject are provided through the medium of Welsh but the subjects are also taught through the medium of English where there is demand.

Now following my visit to and a subsequent meeting with the Director, we have completed the review I mentioned, a review of 2B schools. We looked at the funding model and also a curriculum analysis for this particular school. On Monday of this week my officers had a very very constructive meeting with the Headteacher and also the Chair of Governors and at that meeting the draft report of the findings and our recommendations were shared and discussed. There are proposals, Councillors for increasing the bilingual supplement for schools such as Bro Dinefwr and how the 2B model should evolve in Bro Dinefwr in order to be a full 2B school. Of course, any changes made to the funding formula has to be discussed with all secondary school headteachers because any increase in the bilingual settlement will need to be found from the secondary school budget allocation and there is no increase in that pot. I am aware that a meeting has been convened for Friday, 12th January and this matter will be on the agenda. Now, at a recent WLGA meeting with the Cabinet Secretary for Education, I did challenge her on the allocation of funding for education. Although there are references to protect education and additional funding they are only references, this isn't, and I have to stress this, this isn't as it seems. Money has been taken from a series of grants and put into the RSG, that is the Revenue Support Grant. But remember, overall, we have had a reduction of .5%. Kirsty Williams' answer was that she had brokered the best possible deal but there was no extra money for education. I am pleased to inform you this morning that we were successful in our bid for funding to pilot the School Business Manager approach in Carmarthenshire, and Mr Meirwyn Thomas, a senior auditor from our Resources

section has been seconded into that role and will work in particular with Ysgol Bro Dinefwr and its cluster to ensure value for money and realise efficiencies. I am confident that this approach will benefit the school.

Just a word in conclusion, those of you who are Governors of 2B schools need to remember this. This is not two schools under one roof with different staff, that is not what a category 2B school is about, it is one school with dual streams, and so it means that you as Governors have to look radically at your administration. In the question you talk about full review of the funding formula, now that is happening. May I add also that Governors also have a responsibility to consider internally your own staffing formula and employ as many bilingual staff where possible. There is no need therefore to double additional costs. I hope that that answers the question."

8.2. QUESTION BY COUNCILLOR DERYK CUNDY TO COUNCILLORS GLYNOG DAVIES, EXECUTIVE BOARD MEMBER FOR EDUCATION & CHILDREN AND COUNCILLOR HAZEL EVANS, EXECUTIVE BOARD MEMBER FOR ENVIRONMENT

"Despite the considerable efforts of the Highway Departments, Education Officials, Teachers, Head Teachers, PCSOs and County Councillors from all parties to ensure the safety of our school children to access and egress our schools, especially those for under 11 years old, this is being undermined by inconsiderate actions by some of the guardians of the children themselves. Typically, this is caused by people dangerously parking, opposite school gates, double parking, parking on corners, parking on pavements, parking so that an ambulance or fire engine cannot get past but more importantly creating a frighteningly dangerous environment for children crossing the road. The people causing this mayhem do not seem to realise or to take responsibility during this frenzied period for creating this dangerous situation and I believe that it is only a matter of time before a child is injured, maimed or even killed. What do you feel can be done to make this a safer environment for our children and to impress upon the public the need for greater care for all our children when picking up and dropping off their charges at school?"

Response by Councillors Hazel Evans, Executive Board Member for Environment:-

"Thank you very much Cllr Cundy for your question on a matter which is of concern and a matter which can take place at a lot of other schools throughout the County at pick up and drop off times. It is always useful to refer to the highway-code when dealing with matters on the highway, it is perhaps interesting to note that rule 243 of the code states:-

Do not stop or park near a school entrance; anywhere you would prevent access for Emergency Services except when forced to do so by stationary traffic.

The Council through the Education and highway department has continued to work with partners on a range of interventions that include, Investment in safe routes with the support of the Welsh Government Funding; Development of Active Travel infrastructure; speeding enforcement around school sites; education to encourage more sustainable and healthier forms of travel to school, such as

walking and cycling. Our walking bus initiative is well supported by schools, children and parents and parking enforcement. With regard to parking enforcement, members will be aware that last month we approved a recommendation that the Council applies for additional powers from the Welsh Government to use technology for enforcement on a number of sites. These sites include schools. The powers will enable the Authority to use mobile enforcement cameras to use penalty charge notices, where people who park and then contravene any traffic regulation order in place. This will assist, but ultimately the parents, carers and guardians of children who can provide the solution to this by encouraging travel by other methods, such as walking and cycling. Or where there is a need to travel by car to park further away from the school sites.

Many of us sit on governing bodies, and I would urge all to encourage schools to write to parents, guardians, carers to remind them of the need to respond positively to this matter, by changing behaviour and travel mode for the journey to school. This is about changing people's behaviours, and what is very clear is that the Council cannot do this on its own or solely through enforcement. The issue can only be tackled with the help and involvement of schools and the support of residents and most crucially motorists.

Lastly, the Police are now willing to accept video dash-camera evidence of traffic offences, so if anybody has those I would encourage you to send them into the Police. Thank you"

Response by Councillor Glynog Davies, Executive Board Member for Education & Children:-

"Thank you Chair, yes it was a question to both of us, and may I thank my fellow member on the Executive Board for giving a full and comprehensive answer with regard to the situation. The content of the question is one that concerns us all and I am grateful to you for the question and it's an issue that needs to be highlighted. It is of concern because it is a very serious problem.

You asked the question, Councillor Cundy, what do you feel can be done. Perhaps it should read what do you feel 'should' be done, and Hazel has given a comprehensive response and answer. Those causing the danger, I have to say, are inconsiderate, very, very inconsiderate. Our message seems to be falling on deaf ears. But we must continue to communicate with parents/guardians about the importance of safety. It's possible to arrange further sessions for parents, governors, with PCSOs, health & safety officers, community safety officers. This has been done, perhaps it needs to be done once again. It has to be stressed that we do in certain areas have safe routes to schools, safe walking routes. Why aren't our children taking these routes? Why aren't they being encouraged, and parents can perhaps walk with them to school instead of blocking up all the roads around the school. But those that insist on parking dangerously will have to be dealt with, and Hazel has given her suggestions.

All that I will say is that it is a real problem that concerns us all and we certainly don't wish to see a serious accident of the one you suggest might well happen, and so parents and those caring for children simply must listen and we have to ensure that our children are safe when they arrive at school."

Councillor Cundy asked the following supplementary question:-

“Can we have an advertising campaign to highlight this issue more than it is at the moment?”

Response by Councillor Hazel Evans, Executive Board Member for Environment:-

“Yes, thank you it is something we will look into but hopefully the enforcement powers will fixed cameras will have a far greater effect, unfortunately when it hits somebody’s pocket that seems to be when it has an effect.”

8.3. QUESTION BY COUNCILLOR LIAM BOWEN TO COUNCILLOR GLYNOG DAVIES, EXECUTIVE BOARD MEMBER FOR EDUCATION & CHILDREN

The Chair advised that Councillor Liam Bowen had submitted an apology for the meeting and had requested that a written answer be given.

8.4. QUESTION BY COUNCILLOR ROB JAMES TO COUNCILLOR EMLYN DOLE, LEADER OF THE COUNCIL

"Local residents and sport teams are concerned with the recent announcement that the agreed asset transfer of Penygaer playing fields has been put on hold, pending the result of the public inquiry into the village green application for Llanerch Playing Fields. Would the Leader please outline what legal advice has been obtained by Carmarthenshire Council to suggest that the transfer of the asset should be paused?"

Response by Councillor Emlyn Dole, Leader of the Council:-

“Thank you for the question Councillor James but it does put me in a a bit of a difficult position because ordinarily I wouldn’t expect detailed legal advice to be shared in a public forum, it could be inappropriate even prejudicial to do that, it is usually given in a closed session, but in aso far as your question attributes the deferral of the asset transfer to the village green application and the village green application alone, my understanding is that this is incorrect in that that is just one of the issues concerned.

My understanding is that there are a lot of unknowns at the moment including for instance, there could be objections to the planning application, that there could be a Judicial review, that the Education department still don’t know what part and how much of the Penygaer Field would be required to provide facilities for both schools, for Dewi Sant and for Penygaer School as well, should Dewi Sant eventually be built on Llanerch. It is against this whole background that the in-house lawyers have advised against transferring any interest in the land at this stage and keeping as much control of the land as possible, until such time as all the issues have been resolved.”

8.18. QUESTION BY COUNCILLOR KEN LLOYD TO COUNCILLOR JANE TREMLETT, EXECUTIVE BOARD MEMBER FOR SOCIAL CARE & HEALTH

“Could the Executive Board Member assure me that the Social Care Workforce is effectively supported to ensure the care we deliver to our most vulnerable people is maintained to the highest standard.”

Response by Councillor Jane Tremlett, Executive Board Member for Social Care and Health:-

“Thank you for the question Councillor Lloyd. Recruiting and retaining this workforce across the public and private sector is a challenge across Wales. These are the people who care for the most vulnerable people in our communities and who are committed to ensuring people are treated with dignity and respect to people who live in residential care or in their own homes. As you know, it is a high priority for me and the department to ensure the workforce of domiciliary and residential workers are supported and rewarded to do roles that, whilst rewarding are also demanding and stressful. We have over 2000 staff engaged in direct care work across Carmarthenshire covering the care home, domiciliary and third sectors, meaning it is of great strategic importance to the Authority to both support, and understand the issues facing, the social care workforce.

I can assure you that the commissioning of services by my department places great importance with our care providers on the provision of reliable and highly skilled staff. It is fundamental to high quality services that we recruit and retain quality staff and every effort is made to this effect when working with our care providers throughout the county.

Two years ago we launched a new framework for domiciliary care. Key features of this framework are setting reasonable pay rates and paying travel time for carers between roles. Importantly we have allowed care to be delivered flexibly through the week for people with agencies now empowered to provide care more responsively as clients need it. This takes out any operational benefit for agencies to cut visits short. Nationally the CSSIW have cited our approach to commissioning as ‘visionary’. However, whilst we have worked hard to improve the overall position, there is still much to do.

Pay levels have risen in the sector and the private sector has now largely caught up with council run services. However, despite contracting at amongst the highest hourly rate in Wales, recruitment remains a challenge with pay rates in other less demanding sectors, such as retail, now frequently matching the rates for care work. Establishing a better career structure for those in care work is an essential part of the plan going forward. We need school leavers to see the work as part of a wider career plan where they have access to training and development in an industry that is expanding rapidly.

I welcome the idea of a task and finish group to look, on a cross party basis at this issue and develop recommendations to support the workforce we have and to enable my department to work in partnership with the care sector to meet the needs and expectations of our vulnerable citizens.

In conclusion, I would like to thank all our care staff who ensured care was delivered to our residents during the recent bad weather. This, of course, evidences the professionalism and commitment of our workforce to the vulnerable people we serve."

9. TO CONSIDER THE FOLLOWING NOTICES OF MOTION:-

9.1. NOTICE OF MOTION SUBMITTED BY COUNCILLOR GLYNOG DAVIES

Council considered the following Notice of Motion submitted by Councillor Glynog Davies:-

"As the Lead Member for the Children's and Youth Services and my role as Youth Ambassador, I propose this Notice of Motion on behalf of the County's Youth Council. The members unanimously seek the support of Council with their campaign to see the voting age reduced from 18 years of age to 16, for all elections."

The Motion was duly seconded.

The proposer and seconder of the Motion were afforded the opportunity of speaking in support thereof and the proposer proceeded to outline the reasons for its submission, as set out in the Motion.

A number of statements were made both in support of, and against the Motion

The following Amendment to the Motion was proposed by Councillor Rob James and duly seconded:-

"The members of the County's Youth Council unanimously seek the support of the Council with their campaign to see the voting age reduced from 18 years of age to 16, for all elections."

Carmarthenshire Council supports the Youth Council's views on this matter and welcomes the Welsh Government's consultation on the lowering of the voting age for local government elections, launched earlier this year.

We pledge to write to the new Cabinet Secretary for Local Government and Public Services, Alun Davies AM, to state our support for the lowering of the voting age to 16 and the retention of First Past the Post voting method for local government elections."

The proposer and seconder of the Amendment were afforded the opportunity of speaking in support thereof and outlined the reasons for its submission.

A number of statements were made both in support of and against the Amendment and the Motion

Following a vote, it was

RESOLVED that the Amendment to the Motion be not supported.

Council thereupon proceeded to vote on the substantive Motion and it was

FURTHER RESOLVED that the Substantive Notice of Motion be adopted.

9.2. NOTICE OF MOTION SUBMITTED BY COUNCILLOR ANDRE MCPHERSON

Council considered the following Notice of Motion submitted by Councillor Andre McPherson:-

"I ask this Council to ratify my motion that for the month of February each year, LGBTQ History month, we fly the LGBTQ Rainbow Flag over the County Council buildings to show support for the diversity in our community."

The motion was duly seconded

The proposer and seconder of the Motion were afforded the opportunity of speaking in support thereof and outlined the reasons for its submission, as set out in the Motion.

The following Amendment to the Motion was proposed by Councillor Emlyn Dole and duly seconded:-

"This council celebrates and supports the LGBTQ diversity in our community, but as flying any banner for a month is contrary to present policy, instructs the cross-party CRWG to review the Council's Flag Flying Criteria, which would enable such requests to be legitimately considered."

The proposer of the Amendment was afforded the opportunity of speaking in support thereof and outlined the reasons for its submission.

The proposer of the Motion (supported by his seconder) advised that he was happy to accept the amendment and was afforded the opportunity of speaking in support of the original motion and amendment.

A number of statements were made in support of the Motion, as amended, following which it became the Substantive Motion and the Council,

RESOLVED that the Substantive motion be adopted.

10. APPOINTMENT OF NEW MEMBERS OF THE STANDARDS COMMITTEE

The Council considered a report on the appointment of new members to the Authority's Standards Committee.

In accordance with Council procedures and regulations, an appointments panel was convened to consider applications for two Independent Member vacancies and one Town and Community Council representative.

Council was informed that 10 applications were received for the two Independent Member vacancies and 10 nominations put forward from Town & Community Councils for the position of Community Member.

Following an interview process, the Panel recommended that Mrs Daphne Evans and Mrs Julie James be appointed as Independent Members for a 6 year term and that Town Councillor Phillip Rogers of St Clears Town Council be appointed as the Community Member until the end of his current term of office as Community Councillor.

UNANIMOUSLY RESOLVED that

- 1. Mrs Daphne Evans and Mrs Julie James be appointed as Independent Members of the Authority's Standards Committee for a 6 year term.**
- 2. Town Councillor Phillip Rogers of St Clears Town Council be appointed as the Community Member until the end of his current term of office as Town/Community Councillor.**

11. TO CONSIDER THE RECOMMENDATION OF THE EXECUTIVE BOARD IN RESPECT OF THE FOLLOWING ITEM:-

**11.1. TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT
01/04/17 TO 30/09/17.**

Council was informed that the Executive Board, at its meeting held on the 27th November, 2017, had, in accordance with the 2017/18 Treasury Management Policy and Strategy (adopted by Council on the 6th February 2017 – Minute 9 refers), approved an update on the treasury management activities from the 1st April 2017 to the 30th September 2017.

RESOLVED that the following recommendation of the Executive Board be adopted

'that the report be received'.

12. EXECUTIVE BOARD - 27TH NOVEMBER 2017

Reference was made to Minute 6 and a discussion was held regarding the process for appointing members to the Board of Directors and the number of Directors to be appointed. Council was reminded that skills and experience, not political balance, were the most important considerations when appointing Directors to the Board, and the Directors would need also to meet the requirements of the Companies Act. All 74 Councillors would be able to apply to sit as the Council's representative on the Board and the Executive Board would consider the appropriate appointments process.

RESOLVED that the report of the above meeting be received.

13. MEMBERSHIP OF COMMITTEES

UNANIMOUSLY RESOLVED that the following amendment to committee membership be approved in accordance with Council Procedure Rule 2(2)(n):-

Councillor Dorian Phillips to replace Councillor Liam Bowen as a Plaid Cymru representative on the Planning Committee.

CHAIR

DATE

COUNTY COUNCIL

WEDNESDAY, 10 JANUARY 2018

PRESENT: Councillor H.I. Jones (Chair)

Councillors:

F. Akhtar	S.M. Allen	K.V. Broom	C.A. Campbell
J.M. Charles	D.M. Cundy	C.A. Davies	T.A.J. Davies
G. Davies	H.L. Davies	J.A. Davies	S.L. Davies
E. Dole	J.S. Edmunds	P.M. Edwards	H.A.L. Evans
R.E. Evans	W.T. Evans	A.L. Fox	S.J.G. Gilasbey
P. Hughes-Griffiths	A.D. Harries	T.M. Higgins	J.K. Howell
P.M. Hughes	A. James	J.D. James	D.M. Jenkins
J.P. Jenkins	G.H. John	B.W. Jones	D. Jones
G.R. Jones	T.J. Jones	A. Lenny	M.J.A. Lewis
K. Lloyd	K. Madge	S. Matthews	A.S.J. McPherson
E. Morgan	S. Najmi	D. Nicholas	B.D.J. Phillips
J.S. Phillips	D. Price	J.G. Prosser	B.A.L. Roberts
E.M.J.G. Schiavone	L.M. Stephens	B. Thomas	D. Thomas
G.B. Thomas	J. Tremlett	A.Vaughan Owen	D.T. Williams
D.E. Williams			

Also Present:

J. Morgan, Director of Community Services
C. Moore, Director of Corporate Services
R. Mullen, Director of Environment
W. Walters, Director of Regeneration & Policy
L.R. Jones, Head of Administration and Law
P.R. Thomas, Assistant Chief Executive (People Management & Performance)
A. Morgan, Chief Education Officer
L. Quelch, Head of Planning
I.R. Llewelyn, Forward Planning Manager
K. Thomas, Democratic Services Officer

Chamber, County Hall, Carmarthen - 10.00 - 11.35 am

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors L. Bowen, S. Curry, A. Davies, W.R.A. Davies, I.W. Davies, D.C. Evans, L.D. Evans, C.J. Harris, R. James, C. Jones, A.G. Morgan, H.B. Shepardson, A.D.T. Speake, E.G. Thomas, G. Thomas and J.E. Williams

2. DECLARATIONS OF PERSONAL INTERESTS.

There were no declarations of personal interest.

3. CHAIR'S ANNOUNCEMENTS.

- The Chair extended his congratulations to the following residents of Carmarthenshire awarded in the New Years Honours:-

Order of the British Empire, Members of the Order of the British Empire:-

Daniel McCallum, Co-Founder and Managing Director, Awel Aman Tawe – For services to Community Energy in Wales,

Richard Hugh Morgan, Police Constable, South Wales Police – For Charitable services to Armed Forces Veterans

British Empire Medal

David Gravell – For services to charity, sport and education in Wales.

Council was apprised of the work undertaken by Mr Gravell in the above areas, and within the community, including his support for the Welsh Language and the establishment of the 'Tom Gravell' scholarship in Llandovery College, now in its twelfth year, enabling a student from Patagonia to attend the college on a full time basis to develop their Welsh Language.

Royal Victorian Order – Member of the Victorian Order:-

Ian John Miles, senior Manager Specialist Operations, Dyfed Powys Police,

Mrs Audrey Williams, from the Council's Regeneration and Policy Department – For services to the Lieutenancy of Dyfed

Council was advised that the Award to Mrs Williams had been made in recognition of her work over many years to the Lieutenancy

- Congratulations were extended to Lian Poulson last years' winner of the Beacon Bursary Competition for young entrepreneurs who, in her first year of trading since winning the award, had seen her fashion design company, Lian Cara and its natural reflections collection, featured in Vogue Magazine for the period January – March 2018

4. PUBLIC QUESTIONS (NONE RECEIVED).

The Chair advised that no public questions had been received.

5. PRESENTATION OF PETITION

The Chair welcomed to the meeting Mrs V. Marsh, Chairperson of the Safer Communities Action Group, who had been invited to present to, and address Council on the following petition regarding the 'Relocation of Choose Life'

"We the undersigned call upon the Carmarthenshire County Council to exercise its paramount duty to safeguard and protect children by relocating the Charity Chooselife to suitable alternative accommodation. The present location of Chooselife immediately adjacent to the new infants and junior school in Copperworks Road is unacceptable and dangerous as hundreds of children will be

walking to school along Copperworks Road on a daily basis. The close location of both facilities is incompatible and one must move. Due to the investment already committed by the County Council, this must be Chooselife."

Mrs Marsh outlined to the Council the Group's background and the reasons for the petition in relation to the close proximity of Choose Life's operating premises, as a drug and alcohol 'drop in centre', to the new infant and junior school currently under construction in Glanymor. Reference was made to the potential adverse impact that could have on young children attending the school and the Council was reminded of its statutory safeguarding duty to children. She confirmed the Group was not seeking the closure of the 'drop in centre', merely its relocation in the short time left prior to the opening of the new school.

Following her presentation, Mrs Marsh formally handed the petition to the Chair of Council

A view was expressed that the Executive Board should look favourably upon the petition when affording consideration thereto.

UNANIMOUSLY RESOLVED that in accordance with Corporate Procedure Rule 10.14 the petition be referred to the Executive Board for consideration.

6. QUESTIONS BY MEMBERS (NONE RECEIVED)

The Chair advised that no questions by members had been received.

7. TO CONSIDER THE FOLLOWING NOTICE OF MOTION:-

7.1. NOTICE OF MOTION SUBMITTED BY COUNCILLOR GLYNOG DAVIES

Council considered the following Notice of Motion submitted by Councillor Glynog Davies:-

'That all care leavers should be exempt from council tax up to the age of 21 (with the discretion of extending the age up to 25 in exceptional circumstances).

The Motion was duly seconded.

The proposer of the Motion was afforded the opportunity of speaking in support thereof and outlined the reasons for its submission. He advised that should Council support the motion, a report would be submitted to its next meeting on the formulation of a policy to effect the decision.

A number of statements were made in support of the Motion following which, it was

UNANIMOUSLY RESOLVED that the Notice of Motion be supported.

8. ANNUAL REPORT OF STANDARDS COMMITTEE

The Chair welcomed to the meeting Mr Andre Morgan, Chair of the Standards Committee, who had been invited to present to Council the Annual Report of the Standards Committee for the 2016/17 period.

Prior to Mr Morgan presenting his report, congratulations were extended to him on his recent appointment as Chair following the resignation of the previous Chair, Mr Christopher Downward. Appreciation was also extended to Mr Downward for the professional manner in which he had undertaken that role

Mr Morgan thanked the Council for the opportunity of presenting the Annual Report on behalf of the Standards Committee and proceeded to provide an overview of the issues addressed by the Committee during 2016/17. Those included Code of Conduct Complaints, Applications for Dispensation, Code of Conduct Training, Code of Conduct Compliance by Town and Community Councils and the Authority's Whistle-Blowing Policy. The Committee had also received the Authority's End of Year Complaints and Compliments report for 2016/17 together with the Public Services Ombudsman for Wales' Annual Report.

The Chair thanked Mr Morgan for his presentation and for the work undertaken by the Standards Committee

RESOLVED, that the Annual Report of the Standards Committee for the period 1st May 2016 to 31st March 2017 be received.

9. COUNCIL TAX REDUCTION SCHEME 2018/19

The Council considered a report on the Council Tax Reduction Scheme for 2018/19 and was advised that in 2013, the Westminster Government replaced the national Council Tax Benefit Scheme with a localised scheme. It was reported that whilst in England, councils operated their own individual schemes, the position in Wales was different with responsibility having been devolved to the Welsh Government and an all-Wales scheme developed, which had been in place since that time. Although the Scheme had been established on an all Wales Basis, each Welsh local authority was required by prescribed Requirements Regulations to formally adopt a Council Tax Reduction Scheme by 31st January each year.

The Executive Board Member for Resources reminded members that although it was a single all-Wales scheme, local authorities had to re-adopt the scheme annually if they wished to take advantage of the limited discretionary powers they had to vary the standard scheme in respect of the three areas outlined in the report. He reminded members that since the scheme's introduction, Carmarthenshire had, in common with most Welsh authorities, used its discretionary powers and fully disregarded any Disablement Pensions, War Widows Pensions and similar payments when calculating entitlement. He reminded members that by accepting the recommendations contained in the report, Carmarthenshire would continue to disregard those payments.

UNANIMOUSLY RESOLVED that for 2018/19 the Council:-

- 9.1 formally adopts the standard all-Wales Council Tax Reduction Scheme provided for in the:**
- a) Council Tax Reduction Schemes and Prescribed**

Requirements (Wales) Regulations 2013, and
b) Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2014

9.2 implements the annual up-rating figures (used in entitlement calculations) and other technical amendments included in the Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2018, due to come into effect on the 10th January, 2018

9.3 continues to exercise its discretion with regard to the limited discretionary elements of the prescribed scheme as outline in the report's Executive Summary.

10. TO CONSIDER THE RECOMMENDATIONS OF THE EXECUTIVE BOARD IN RESPECT OF THE FOLLOWING ITEMS

10.1. CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2006 – 2021 REVIEW REPORT (Executive Board 18th December 2017)

The Council was informed that the Executive Board, at its meeting held on the 18th December, 2017 (minute 8 refers) had received a report on proposals for the Council to undertake a full review of the Carmarthenshire Local Development Plan 2006-2021. It was noted that the report detailed the processes required to be undertaken, and their associated timescales, should the Council adopt the Executive Board recommendations to undertake a full review.

Several references were made endorsing the ethos of the plan being “local” and reflecting the needs of communities across the county. It was noted that the role of local members and the community were central thereto in making representations for their communities via the consultation processes. Members could also raise any issues they may have via the Local Development Plan Advisory Committee.

Representations were also received on the importance of the Plan making provision for the development and enhancement of the Welsh Language throughout the County in parallel with the Welsh Government's aim of creating a million new Welsh Speakers by 2050 and the provisions of the recently published Technical Advice Note (TAN) 20: Planning and the Welsh Language.

UNANIMOUSLY RESOLVED that the following recommendations of the Executive Board be adopted:

“To authorise the commencement of work on the preparation of a full revision of the Carmarthenshire Local Development Plan;

To publish the Carmarthenshire Local Development Plan Review Report;

To grant officers delegated authority to make typographical or factual amendments as necessary to improve the clarity and accuracy of the report.”

10.2. REVISED CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2018 - 2033 DRAFT DELIVERY AGREEMENT AND DRAFT SITE

ASSESSMENT METHODOLOGY (Executive Board 18th December 2017)

The Council was informed that the Executive Board, at its meeting held on the 18th December (minute 9 refers) had received a report on proposals for the adoption of a Local Plan Delivery Agreement and Site Assessment Methodology required to be undertaken as part of the formal review of the Carmarthenshire Local Development Review (approved by Council in minute 10.1 above).

It was noted that the report detailed a timetable of the key stages for preparing the revised LDP and a community involvement scheme comprising information on how, and when, stakeholders and the community could engage and contribute during the Plan's preparatory process. One of the key elements relating thereto was the Site Assessment Methodology, and members were urged to advise their communities of the processes involved and evidence required in applying for the inclusion of a site(s) within the new plan and the emphasis the Plan would place on their deliverability.

UNANIMOUSLY RESOLVED that the following recommendations of the Executive Board be adopted:-

“that the draft Delivery Agreement for the Revised Carmarthenshire Local Development Plan for a 6 week formal consultation be approved;

That the commencement of the initial stages of the LDP preparatory process in advance of any agreement on the final Delivery Agreement be approved;

That the content of the Draft Site Assessment Methodology be approved;

To grant officers delegated authority to continue preparatory discussions and to make typographical or factual amendments, as necessary, to improve the clarity and accuracy of the Draft Delivery Agreement and to refine the usability of the Draft Site Assessment Methodology”.

11. TO RECEIVE THE REPORT OF THE MEETING OF THE EXECUTIVE BOARD HELD ON THE 18TH DECEMBER 2017

UNANIMOUSLY RESOLVED that the report of the above meeting be received.

12. TO CONSIDER THE RECOMMENDATION OF THE DEMOCRATIC SERVICES COMMITTEE IN RESPECT OF THE FOLLOWING ITEM:-

12.1. SURVEY - TIMING OF MEETINGS (DEMOCRATIC SERVICES COMMITTEE 29/11/2017)

Council was informed that the Democratic Services Committee, at its meeting held on the 29th November, 2017 (minute 6 refers) had considered a report on the outcome of a survey undertaken in accordance with the Local Government (Wales) Measure 2011 requiring local authorities to survey their members on the times and intervals at which their meetings were held. It was noted that the result of the survey was that the preference of the majority of members responding was for arrangements to remain as at present.

UNANIMOUSLY RESOLVED that the following recommendation of the Democratic Services Committee be adopted:-

“That having regard to the responses received to the survey, the timing and venue for Council and Committee meetings remain unchanged”.

CHAIR

DATE

This page is intentionally left blank

COUNTY COUNCIL

14TH FEBRUARY 2018

COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM

REVIEW FOLLOWING COUNCILLOR A. JAMES' RESIGNATION FROM THE INDEPENDENT GROUP AND NOTIFICATION OF WISH TO JOIN THE PLAID CYMRU GROUP

RECOMMENDATION

That as a result of changes to the overall political composition of the Council,

1. To adopt the changes to the number of seats held by the Independent and Plaid Cymru Groups as detailed within Tables 1, 2 and 3 of the report, specifically the allocation of seats in respect of the Environmental & Public Protection Scrutiny Committee, and the Standards Committee.
2. To note that there are no changes to the number of seats held by the Labour Group and Unaffiliated Member.
3. In accordance with Corporate Procedure Rule CPR 2 (2) (n) to approve changes in Committee membership as a result of recommendation 1 above (as detailed within the report).
4. In accordance with Part 6 of the Local Government (Wales) Measure 2011 to note that allocation of the 5 Scrutiny Chairs is unchanged.

REASONS:

The Plaid Cymru Group have, under section 15 of the Local Government and Housing Act 1989, requested a review of the arrangements for the allocation of seats to political groups.

Relevant Scrutiny Committee Consulted N/A

Exec Board Decision Required NO

Council Decision Required YES

Executive Board Portfolio Holder – Cllr Emlyn Dole (Leader)

Directorate

Chief Executive's

Tel Nos.

01267 224012 LRJ

01267 224026 GM

E Mail Addresses:

Lrjones@carmarthenshire.gov.uk

GMorgan@carmarthenshire.gov.uk

Name of Head of Service:

Linda Rees Jones

Report Author

Gaynor Morgan

Designations:

Head of Administration & Law

Democratic Services Manager

EXECUTIVE SUMMARY

COUNTY COUNCIL

14TH FEBRUARY 2018

COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM

REVIEW FOLLOWING COUNCILLOR A. JAMES' RESIGNATION FROM THE INDEPENDENT
GROUP AND NOTIFICATION OF WISH TO JOIN THE PLAID CYMRU GROUP

In accordance with the Constitution, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council.

The allocation of seats on the Council's regulatory, scrutiny and other committees should therefore be made to reflect as closely as possible the political composition of the Council as a whole.

As a result of the decision by Councillor A. James to resign from the Independent Group and become a member of the Plaid Cymru Group, the overall political composition of the Council has changed and this will need to be reflected in the allocation of seats.

The allocation of seats to the Labour Group and unaffiliated member are unchanged, however the Independent Group will lose one Scrutiny and one Regulatory seat and the Plaid Cymru Group will gain one Scrutiny and one Regulatory seat.

The attached report sets out the suggested revised Committee allocations together with changes in Committee membership put forward by the Independent and Plaid Cymru Groups.

DETAILED REPORT ATTACHED ?	YES
----------------------------	-----

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

Committees are to be appointed in accordance with the requirements of the Local Government and Housing Act 1989, the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government (Wales) Measure 2011.

The Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council.

The Council's constitution sets out arrangement for appointment to fill vacancies on Committees.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee - Not applicable

2.Local Member(s) - Not applicable

3.Community / Town Council - Not applicable

4.Relevant Partners - Not applicable

5.Staff Side Representatives and other Organisations - Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government Act 2000		https://www.legislation.gov.uk/mwa/2011/4/contents
The Local Government (Wales) Measure 2011		https://www.legislation.gov.uk/ukpga/2000/22/contents
Local Government and Housing Act 1989 – Sections 15 and 16		https://www.legislation.gov.uk/ukpga/1989/42/part/II/crossheading/political-balance-on-committees-etc
The Local Government (Committees and Political Groups) Regulations 1990		https://www.legislation.gov.uk/uksi/1990/1553/contents/made

This page is intentionally left blank

REPORT OF THE CHIEF EXECUTIVE
COUNCIL MEETING 14TH FEBRUARY 2018
REVIEW OF THE COMPOSITION OF THE COUNCIL'S COMMITTEES AND THE
APPOINTMENT OF MEMBERS TO SERVE UPON THEM

1. INTRODUCTION

Councillor Andrew James resigned from the Independent Group on the 10th January 2018 and notified the Deputy Chief Executive that he wished to join the Plaid Cymru Group with effect from that date. In accordance with the requirements of the Local Government and Housing Act 1989, the Local Government (Committees and Political Groups) Regulations 1990, as amended, and the Local Government (Wales) Measure 2011, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council, as far as possible.

2. POLITICAL BALANCE AND COMPOSITION OF COMMITTEES

2.1. Composition of Committees and Panels of the Council

The membership of the political groups as at 11th January 2018 is as follows:

Political Group	Number of Members	%of Council Membership
Plaid Cymru	37	50
Labour	22	29.73
Independent	14	18.92
Unaffiliated	1	1.35
<i>TOTAL</i>	<i>74</i>	<i>100%</i>

Council, at its meeting held on the 24th May 2017, decided that the total number of seats available on Committees is 168 and these seats must be distributed amongst the political groups and unaffiliated member on a politically balanced basis with the seats on committees also being allocated to reflect, as far as possible, the political balance of the Council as a whole.

The Council's democratic structure comprises:

Executive Board	10 members
5 X Scrutiny Committees	68 Members (Non Executive Board Members)
Regulatory and other Committees	100 Members

Note:

- Only non Executive Members (64) may serve on the Scrutiny Committees.
- The members serving on the Standards Committee do not need to reflect the political balance of the Council as a whole but they have been included within the above figures.
- It is not a statutory requirement to ensure that the Audit Committee is politically balanced, however, the Authority has chosen to include the Audit Committee in its calculations. Only one member of the Executive Board can serve on the Audit Committee and this must not be the Leader of the Council.
- Only one member of the Executive Board can serve on the Democratic Services Committee and this must not be the Leader of the Council.

TABLE 1

ALLOCATION OF SEATS ON REGULATORY, SCRUTINY AND OTHER COMMITTEES AND THE PENSION COMMITTEE	% COUNCIL MEMBERSHIP	168
Plaid Cymru	50	84
Labour	29.73	50
Independent	18.92	32
Unaffiliated Member	1.35	2
TOTAL NO OF SEATS	100%	168

Note:

If the allocation of seats on committees is not made on a politically balanced basis then the decision by Council to do this must be unanimous “without any member of the Authority or committee voting against them.” S17(b) of the Act.

2.2. Allocation of Seats

In order to reflect Councillor James' resignation from the Independent Group the Independent Group's representation on Committees will be reduced by 2 seats from 34 to 32, and the Plaid Cymru Group allocation will rise from 82 to 84. There is no change to the Labour Group or Unaffiliated Member allocation. To accommodate this change in the political composition of the Council the Independent Group must relinquish one Scrutiny Committee and one Regulatory/other seat to the Plaid Cymru Group.

It is suggested that the composition of Committees within the democratic decision making structure be amended as shown in Tables 2 and 3 below, with the seats allocated, to reflect as far as possible, the political balance of the Council as a whole. Resultant membership changes put forward by the Independent and Plaid Cymru Groups are included within this report.

TABLE 2a - Scrutiny Committees (68 seats)

5 SCRUTINY COMMITTEES	%		
Political Group		Number of Seats 68	NEW Allocation of seats on scrutiny Committees
Plaid Cymru	50	34 (+1)	1 X 8 SEATS; 2 X 7 SEATS & 2 X 6 SEATS
Labour	30	20 (20.21)	5 X 4 SEATS
Independent	19	13 (12.86) (-1)	3 X 3 SEATS & 2 X 2 SEATS
Unaffiliated Member	1%	1 (0.92)	1 SEAT
		68	

Following discussion, the Independent Group has agreed to relinquish one seat on the Environment & Public Protection Scrutiny Committee (seat previously held by Councillor Andrew James) and the Plaid Cymru Group have nominated Councillor Andrew James to fill their additional seat on this Committee.

It is therefore suggested that the allocation of elected member seats on Environment & Public Protection Scrutiny Committee should be amended as follows:

Plaid Cymru (8) Labour (4) Independent (2) Unaffiliated (0)

TABLE 2B

SCRUTINY COMMITTEE	TOTAL NO OF SEATS	PLAID CYMRU GROUP	LABOUR GROUP	INDEPENDENT GROUP	UNAFF
Community	13	6	4	3	0
Education & Children	14 + 5 (co-opted)	7	4	2	1
Environmental & Public Protection	14	8 (+1)	4	2 (-1)	0
Policy & Resources	13	6	4	3	0
Social Care & Health	14	7	4	3	0
Total	68	34 (+1)	20	13 (-1)	1

TABLE 3 - REGULATORY AND OTHER COMMITTEES (100 SEATS)

Following discussion, the Independent Group has agreed to relinquish one seat on the Standards Committee (currently held by Councillor S.M. Allen). It therefore suggested that the allocation of elected member seats on this Committee should be amended as follows:

Plaid Cymru (2) Labour (1) Independent (0) Unaffiliated (0)

The Plaid Cymru Group have nominated Councillor Jeanette Gilasbey to fill the additional seat on the Standards Committee.

COMMITTEE/ PANEL	TOTAL NO OF SEATS	PLAID CYMRU GROUP	LABOUR GROUP	INDEPENDENT GROUP	UNAFFILIATED
Appeals	6	3	2	1	0
Appointments Directors (Leader + 6 EBM's + 9 non Executive members)	16	8	5	3	0
Appointments Heads of Service (4 EBM's + 6 non Executive members)	10	5	3	2	0
Audit	8	4	2	2	0

Democratic Services	5	2	2	1	0
Housing Review Panel +1 sub per group	8	4	2	1	1
Dyfed Pension Fund Committee + 1 permanent sub	3	1	1	1	0
Licensing	14	7	4	3	0
Members' Appointments	7	4	2	1	0
Planning	20	10	6	4	0
Standards (+ 4 Independent & 1 Community Rep)	3	2 (+1)	1	0 (-1)	0
TOTAL	100	50 (+1)	30	19 (-1)	1

3. POLITICAL BALANCE AND APPOINTMENT OF PERSONS TO CHAIR OVERVIEW AND SCRUTINY COMMITTEES

Part 6 of the Local Government (Wales) Measure 2011 deals sets out the requirements for the appointment of Persons to Chair Overview and Scrutiny Committees.

The Measure states that in respect of Councils with two or more political groups and multiple scrutiny committees the political groups represented in the Executive can only appoint as many chairs as are proportionate to their combined share of the Council's overall membership, **rounding down** if this does not equal a whole number of chairs. It is for the Executive groups together to decide upon the allocation of their entitlement to chairs between them. The rest of the Scrutiny Chairs are the "property" of those groups not represented in the Executive. If there is only one such group, that group is entitled to all the remaining Chairs.

As Councillor James has moved between two groups that form the Executive, there is **no change to the allocation for the 5 Scrutiny Chairs:**

Plaid Cymru and Independent Executive 68.92% = 3.45 - rounded down to 3

Labour 29.73% = 1.48 – rounded up to 2

This page is intentionally left blank

COUNTY COUNCIL 14TH FEBRUARY 2018

APPOINTMENT OF MEMBERS TO SERVE ON COUNCIL ADVISORY PANELS AND OUTSIDE BODIES SUBJECT TO POLITICAL BALANCE REQUIREMENTS

REVIEW FOLLOWING COUNCILLOR A. JAMES' RESIGNATION FROM THE INDEPENDENT GROUP AND NOTIFICATION OF WISH TO JOIN THE PLAID CYMRU GROUP

RECOMMENDATION:

That as a result of changes to the overall political composition of the Council, and a request to review arrangements for the allocation of seats to political groups:

1. To consider and approve the revised nominations for members to sit on the Brecon Beacons National Park Authority and Mid and West Wales Fire and Rescue Authority as detailed within Appendix A of the report.
2. To note that there are no changes required to the membership and allocation of seats for the:

Dyfed Powys Police and Crime Panel
Constitutional Review Working Group
Pay Policy Advisory Panel.

REASONS:

Councillor A. James resigned from the Independent Group and become a Member of the Plaid Cymru Group on the 10th January 2018. The Plaid Cymru Group have, under section 15 of the Local Government and Housing Act 1989, requested a review of the arrangements for the allocation of seats to political groups.

Sections 15 and 16 of the Local Government and Housing Act 1989 require unitary authorities to appoint County Councillors according to the political balance of the individual unitary authority.

Relevant Scrutiny Committee Consulted	N/A
Exec Board Decision Required	NO
Council Decision Required	YES

Executive Board Portfolio Holder – Cllr Emlyn Dole (Leader)

Directorate	Chief Executive's	Tel Nos.
Name of Head of Service:	Designations:	01267 224012 LRJ
Linda Rees Jones	Head of Administration & Law	01267 224026 GM
Report Author	Democratic Services Manager	E Mail Addresses:
Gaynor Morgan		Lrjones@carmarthenshire.gov.uk
		GMorgan@carmarthenshire.gov.uk

EXECUTIVE SUMMARY
COUNTY COUNCIL
14TH FEBRUARY 2018

**APPOINTMENT OF MEMBERS TO SERVE ON COUNCIL
ADVISORY PANELS AND OUTSIDE BODIES SUBJECT TO
POLITICAL BALANCE REQUIREMENTS**

REVIEW FOLLOWING COUNCILLOR A. JAMES' RESIGNATION FROM THE INDEPENDENT
GROUP AND NOTIFICATION OF WISH TO JOIN THE PLAID CYMRU GROUP

Council at its Annual Meeting held on the 24th May 2017 considered the appointment of members to the following Advisory Panels & Outside bodies (Minutes 17 and 18 refer):

Cross Party Constitutional Review Working Group

Pay Policy Advisory Panel

Brecon Beacons National Park Authority

Mid and West Wales Fire Authority and

Dyfed Powys Police and Crime Panel

As a result of the decision by Councillor A. James to resign from the Independent Group and become a member of the Plaid Cymru Group the allocation of seats to political groups for the Brecon Beacons National Park Authority and the Mid and West Wales Fire Authority have changed. There are no changes to the Dyfed Powys Police and Crime Panel, the Cross Party Constitutional Review Working Group and the Pay Policy Advisory Panel.

Following discussions with Group Leaders, the nominations received for the new arrangements for representation on the Brecon Beacons National Park Authority and the Mid and West Wales Fire Authority are detailed within Appendix A.

DETAILED REPORT ATTACHED?

Appendix A

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

Appointments to the Brecon Beacons National Park Authority and the Mid and West Wales Fire Authority are set out in Section 15 and 16 of the Local Government and Housing Act 1989 which requires unitary authorities to appoint County Councillors according to the political balance of the individual unitary authority. Schedule 7, paragraph 2(4) of the Environment Act 1997 also requires authorities to have regard to the desirability of appointing Councillors to NPA's with wards wholly or partly situated within the relevant park.

The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012 explanatory note "paragraph 24 of Schedule 6 of the Police Reform and Social Responsibility Act 2011, "Balanced appointment objective" means the objective that local authority members of a police and crime panel (when taken together) represent all parts of the police area, *represent the political make-up of the relevant local authority* or the relevant local authorities when taken together, and have the skills, knowledge and experience necessary for the panel to discharge its functions effectively".

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee

Not applicable

2.Local Member(s)

Not applicable

3.Community / Town Council

Not applicable

4.Relevant Partners

Not applicable

5.Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government Act 2000 The Local Government (Wales) Measure 2011		https://www.legislation.gov.uk/mwa/2011/4/contents
The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012		https://www.legislation.gov.uk/ukxi/2012/1433/pdfs/ukxi_20121433_en.pdf
Local Government and Housing Act 1989 – Sections 15 and 16		https://www.legislation.gov.uk/ukpga/1989/42/part/I/crossheading/political-balance-on-committees-etc
Environment Act 1995 - Schedule 7		https://www.legislation.gov.uk/ukpga/1995/25/schedule/7
Minutes of the meeting of the Council held on the 24 th May 2017		http://democracy.carmarthenshire.gov.wales/documents/g675/Printed%20minutes%2024th-May-2017%2011.00%20County%20Council.pdf?T=1

ENWEBIADAU AR GYFER CYRFF ALLANNOL/ NOMINATIONS FOR OUTSIDE BODIES

CHANGE IN MEMBERSHIP FEBRUARY 2018

CORFF ALLANNOL OUTSIDE BODY	Aelodaeth/ Membership	PLAID CYMRU	LLAFUR/ LABOUR	ANNIBYNNOL/ INDEPENDENT
AWDURDOD PARC CENEDLAETHOL BANNAU BRYCHEINIOG BRECON BEACONS NATIONAL PARK AUTHORITY	2	Cyng/Cllr Glynog Davies	Cyng/Cllr Kevin Madge	-
AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN CYMRU MID & WEST WALES FIRE & RESCUE AUTHORITY	5	Cyng/Cllr Mansel Charles Cyng/Cllr Elwyn Williams Cyng/Cllr Kim Broom	Cyng/Cllr Colin Evans	Cyng/Cllr Edward Thomas

This page is intentionally left blank

COUNTY COUNCIL

14TH FEBRUARY 2018

MOVING FORWARD IN CARMARTHENSHIRE: THE NEXT 5 YEARS

EXECUTIVE BOARD RECOMMENDATION:-

That the Executive Board's plan for Moving Forward in Carmarthenshire over the next 5 years be endorsed.

Reasons:

The Executive Board has outlined its proposals for moving Carmarthenshire forward in the next 5-years. The plan notes the Executive Board's aspirations for delivery

The Plan has been updated to include amendments as requested at the 8 January 2018 Executive Board.

Relevant scrutiny committee to be consulted: N/A

Exec Board Decision Required YES

Council Decision Required YES

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Councillor Emlyn Dole

Directorate		
Name of Director:	Designations:	Tel Nos.
Wendy Walters	Director of Regeneration & Policy	01267 224659
Report Author:	Corporate Policy & Partnership Manager	E Mail Addresses:
Gwyneth Ayers		WSWalters@sirgar.gov.uk
		GAyers@sirgar.gov.uk

EXECUTIVE SUMMARY

COUNCIL

14TH FEBRUARY 2018

MOVING FORWARD IN CARMARTHENSHIRE: THE NEXT 5 YEARS

The Executive Board has outlined its proposals for moving Carmarthenshire forward in the next 5-years. The plan notes the Executive Board's aspirations for delivery during the time of the current administration. Detailed reports and recommendations on specific projects/programmes will be presented through the Council's democratic processes over the course of the next 5-years in order to take these commitments forward.

The Plan has been updated to include amendments as requested at the 8 January 2018 Executive Board.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Wendy Walters, Director of Regeneration & Policy

Policy, Crime & Disorder and Equalities YES	Legal NONE	Finance NONE	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
---	----------------------	------------------------	--------------------	---------------------------------------	--------------------------------------	--------------------------------

1. Policy, Crime & Disorder and Equalities

The Council's new Corporate Strategy will be developed in line with the Well-being of Future Generations (Wales) Act 2015, and will incorporate the key projects and programmes within this plan.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Wendy Walters, Director of Regeneration & Policy

All relevant stakeholders will be consulted as projects and programme details are developed for formal approval.

1. Scrutiny Committee - N/A

2. Local Member(s) - N/A

3. Community / Town Council - N/A

4. Relevant Partners - N/A

5. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE

This page is intentionally left blank

Carmarthenshire County Council Moving Forward in Carmarthenshire: the next 5-years

Leader's introduction

On behalf of Carmarthenshire County Council's Executive Board, I am pleased and proud to present our plan for the next 5-years. Although local government is facing an uncertain time due to savage cut-backs in public spending the Council continues to provide hundreds of services on a day to day basis to residents and visitors to Carmarthenshire. However, due to careful planning in more recent years, I firmly believe the Council is in an excellent position to further develop and ensure the County's future prosperity. As an Executive Board, we have identified a number of key projects and programmes that we will strive to deliver over the next 5-years. We believe that by delivering these projects and programmes we can contribute towards making Carmarthenshire the best place to live, work and visit. Our ambitious plan seeks to continuously improve economic, environmental, social and cultural well-being in the County and by doing this we will ensure that our residents, communities, organisations and businesses are supported and enabled to develop and thrive for the benefit of our County. Where appropriate, and in the best interests of Carmarthenshire, we will work in partnership with relevant partners locally, regionally and nationally.

Our new Council Corporate Strategy is being developed in line with the Well-being of Future Generations (Wales) Act 2015, and will incorporate the key projects and programmes within this plan. I look forward to realising the opportunities that this will bring.

Cllr. Emlyn Dole

Carmarthenshire County Council's Executive Board Members



Councillor Emlyn Dole,
Leader



Councillor Mair Stephens,
Deputy Leader



Councillor Cefin Campbell,
Executive Board Member with
responsibility for Communities and
Rural Affairs



Councillor David Jenkins,
Executive Board Member with
responsibility for Resources



Councillor Linda Evans,
Executive Board Member with
responsibility for Housing



Councillor Peter Hughes-Griffiths, Executive Board Member
with responsibility for Culture, Sport,
Tourism



Councillor Glynog Davies,
Executive Board Member with
responsibility for Education and
Children



Councillor Philip Hughes,
Executive Board Member with
responsibility for Public Protection



Councillor Hazel Evans,
Executive Board Member with
responsibility for the Environment



Councillor Jane Tremlett,
Executive Board Member with
responsibility for Social Care and
Health

Carmarthenshire the Cycling Capital of Wales



Environment

Carmarthenshire has a rich and diverse environment which the Council will strive to protect and enhance for the benefit of residents and visitors to the County. The County's highways infrastructure is a vital artery for the movement of people and goods and its maintenance and development are key to supporting regeneration. The Local Transport Plan commitments are essential to enhance this provision. The effective management of waste is a key part of enhancing our environment and, working with residents, we will strive to further improve recycling rates from the high rates already achieved. The development and use of land in urban and rural areas, in a manner which serves public interest, is also key to ensuring future resilience and prosperity from a community and environmental perspective. Developing opportunities for leisure and well-being are vital and we are keen to establish Carmarthenshire as the Cycling Capital of Wales.

In addition to existing services we plan to:

Highways and Transport

1. Establish Carmarthenshire as the Cycling Capital of Wales by delivering key projects the Tywi Valley Cycle Path, the Pembrey Closed Circuit in addition to the Carmarthen Velodrome.
2. Deliver Local Transport Plan commitments to improve the road infrastructure with improvements at:
 - a. Carmarthen West;
 - b. Cross Hands link road;
 - c. Tir y Dail, Ammanford.
3. Undertake feasibility study to further develop the Ammanford Distributor Road.
4. Work with Welsh Government to develop the County's highways infrastructure in order to improve air quality particularly in Llandeilo.
5. Continue to review of Council's fleet to ensure efficient and effective delivery of service requirements.
6. Work towards improving integration of the public transport network including rail services in Carmarthenshire in order to better serve the needs of our residents and improve the infrastructure for the use of electric vehicles especially in rural areas.
7. Lobby Welsh Government to increase funding to enable the development of Safer Routes in Communities ensuring more communities can have new pavements and walking routes.
8. Review and develop a maintenance programme to, where necessary, improve the condition of existing highways across the County.
9. Consider the feasibility of developing an overnight lorry park/s within the County.

Property

10. Deliver phase 2 of the development of Glanaman Workshops to provide improved workshop availability.
11. Undertake a review to consider options for most effective delivery of depot provision across the County including options for shared facilities with other public sector partners.
12. Fully implement a new Agile Working approach across the Council in order to make the best use of our stock.
13. Work towards reducing the Council's carbon footprint by increasing energy consumption from green or renewable sources.

14. Consider options for ensuring the most effective use of the Council farm estate to support affordable farming initiatives.
15. Ensure the Council makes the most efficient and effective use of all of its community based assets and where necessary and appropriate transfer ownership of assets to other community groups and interested stakeholders.

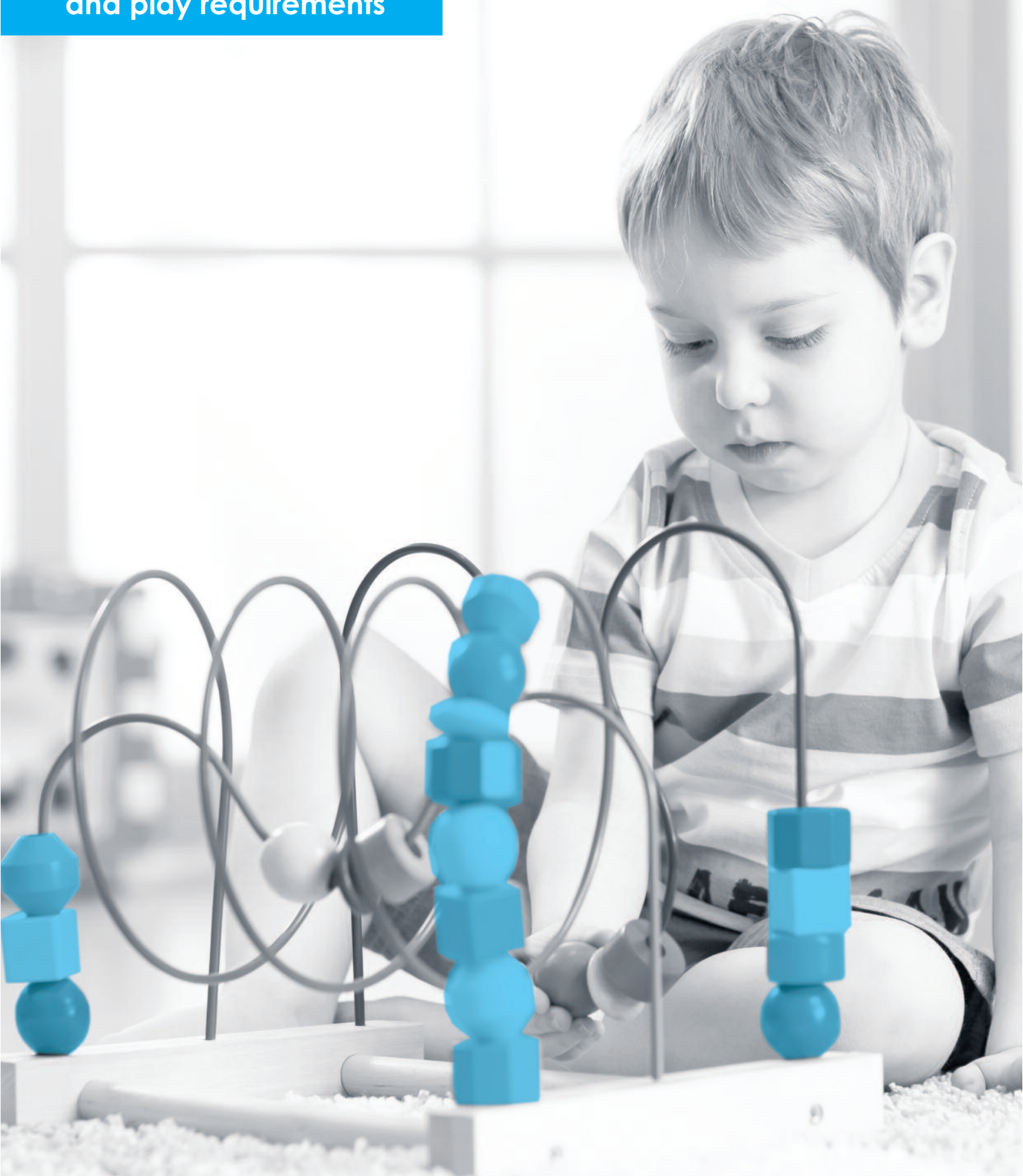
Waste and Environmental

16. Review and establish local waste treatment facilities to support delivery of the national recycling targets and further improve the County's recycling performance.
17. Undertake review of green waste routes to ensure the most effective provision for residents.
18. Work with local stakeholders to pilot litter management arrangements across Llanelli with specific attention to the town centre and approach roads, with a view to introducing across the County.
19. Develop and implement a comprehensive plan to fully utilise the assets at the house and park at Parc Howard with the aim of making the venue a Green Flag location and consider other venues across the County that may benefit from becoming a Green Flag location.

Planning

20. Facilitate the widest possible consultation with the public and interested parties during the preparation of the new Local Development Plan, due to be implemented by 2021. Ensure that the new LDP is a fit-for-purpose local plan, based on sound evidence, which provides for the needs of our County and its communities, complies with the aspirations of our people and ensures sustainable development which will not have an adverse impact of future generations.
21. Review the S106 contribution system, to make it more transparent and to better support community infrastructure.
22. Review the Council's Rural Buildings Policy.
23. Promote a tree strategy to improve the environment and mitigate the effects of air and noise pollution in our more populated areas.
24. Work with stakeholders to improve sewerage capacity within the County through the development of appropriate schemes.

Delivering key childcare and play requirements



Education and Children's Services

There are over 27,000 pupils registered in the County's schools. The Council has a vital role to provide the highest quality services to children, young people, families and learners in ways that best meet their specific needs. We want to support our young people to fulfil their learning potential and we will continually strive to offer high standards of comprehensive education, increasingly in modern environments that are fully equipped for 21st century learning. We also want to enable as many pupils as possible to become fully bilingual in Welsh and English. We will work to protect children and young people from harm by working with the whole family to address any issues.

In addition to existing services we plan to:

25. Deliver all Band A commitments identified in the Modernising Education Programme by 2019 therefore supporting our children and young people to receive a world class education in safe and stimulating environments. This includes the delivery of new campuses for Ysgol Penrhos and Ysgol Gymraeg Dewi Sant.
26. Deliver a further £129million Modernising Education Programme investment between 2019-24.
27. Consider the delivery of primary education provision in the Ammanford, Llandeilo and Llandovery areas.
28. Continue to improve outcomes for all pupils with a particular emphasis on raising the achievements of pupils entitled to free school meals and looked after children.
29. Continue to increase the proportion of schools with a Green or Yellow categorisation in the National School Categorisation System.
30. Ensure best use is made of school facilities to support wider community activity.
31. Work with the County's primary and secondary schools to move them along the Welsh language continuum and also ensure that individual pupils within relevant schools are provided with opportunities to continue with their Welsh medium education throughout all key stages.
32. Ensure the Council fully responds and complies with the requirements of the Welsh Government School Organisation Code to support the attainment of better educational outcomes with specific reference to requirements for rural schools.
33. Consider options to utilise the Welsh Government Mutual Investment Model (MIM) to further develop the education infrastructure through capital investment.
34. Through the Swansea Bay City Deal ensure the Council aligns its educational curriculum with a menu of vocational opportunities to address local skills for work and routes to employability as well as developing learning pathways with Coleg Sir Gâr and University of Wales Trinity Saint David.
35. Review and encourage participation in governorship of schools.
36. Review all school pupil admission dates and age-ranges across the County.
37. Continue to develop support to prevent young people not being in employment, education or training (NEET).
38. Work with partners to develop further opportunities for apprenticeships within the County.
39. Ensure the Council fully responds and complies with the requirements of the Additional Learning Needs transformation programme which aims to transform expectations, experiences and outcomes for children and young people by developing a unified system for supporting learners with additional needs from 0 to 25 years of age.
40. Ensure the Council fulfils its Corporate Parenting role by ensuring that our looked after children and care leavers take full advantage of opportunities available to them to reach their full potential.
41. Ensure the Council fully responds and delivers key childcare and play requirements moving towards delivering 30 hours of free education and care for working parents.
42. Review current specialist behaviour support services in the County with a view to decentralise and support bringing support services into mainstream provision by 2021.
43. Work with Public Services Board partners to develop our approach to engagement and participation with children and young people ensuring their voice is listened to as part of public service development.

Increase the number
of affordable homes



Communities

We want to make Carmarthenshire the most active and healthy County in the UK. The Council has a key role in providing support to residents to achieve that goal be that from providing leisure opportunities at our facilities and open spaces to ensuring the Council's homes are maintained to a high standard and supporting vulnerable and older people when they need it. We also want to improve the availability of affordable homes in the County and we plan to develop 1,000 homes over the next five year. We will work to ensure all residents receiving support are treated with respect and dignity and enable them to remain in control of their lives, and where possible in control of the solutions that best meet their aspirations and what matters to them. We will work towards maintaining people in their own homes, where appropriate, for as long as possible. We will work with our partners to ensure our residents receive the appropriate advice, support and provision as and when they need it.

In addition to existing services we plan to:

Housing

44. Develop 1,000 affordable homes in the County based on the concept of localism by both bringing empty properties back into use and undertaking new build.
45. Establish a Local Housing Trading Company to further increase levels of affordable housing in the County especially within rural areas.
46. Deliver the Swansea Bay City Deal programme to develop 'Homes as Power Stations' to help generate sustainable and affordable homes and address fuel poverty for our residents.
47. Review social housing arrangements in Station Road, Llanelli.
48. Maintain the Carmarthenshire Home Standard for all Council owned properties.
49. Support all Council tenants through Welfare Reform as changes are implemented.
50. Develop a Homelessness Strategy to ensure vulnerable residents are supported appropriately.
51. Further develop engagement mechanisms with all Council tenants to ensure involvement in future provision.

Social Care

52. Ensure the Council fully responds and complies with the requirements of the Social Services and Well-being Act including:
 - a. developing 24-hour access to Information, Advice and Assistance (IAA) services. Options for establishing a Local Authority Trading Company to deliver this service will also be considered.
 - b. introducing a pooled budget between social care and health for residential care;
 - c. establishing a regional joint committee for social services with relevant partners.
53. Continue to improve the provision of day opportunities for older people across the County.
54. Assess residential care arrangements in the Llanelli area to ensure appropriate accommodation provision in the area.
55. Maintain a strong and sustainable in-house Council provision for domiciliary and residential care.
56. Further strengthen the provision and use of the Welsh language within social care services to be able to provide services in the language of service users' choice.
57. Work with partners including Hywel Dda University Health Board and third sector providers to ensure appropriate mental health care services and support are available.
58. Provide support for carers, and young carers in particular, to enable them to continue providing the invaluable care they offer to family and friends in need.

59. Work with partners to provide more opportunities for vulnerable and older people to socialise in order to reduce loneliness.
60. Continue to support residents affected by dementia and support the development of more dementia friendly and supportive communities across the County.

Culture and Leisure

61. Invest in the County's leisure centre provision with the development of a new facility in Llanelli as part of the Wellness Village
62. Develop a new 3G pitch and improved parking facilities in Ammanford and track improvements at Carmarthen leisure centre
63. Deliver a new archives and storage service for Carmarthenshire.
64. Deliver a transformation plan for the existing Museums provision at the County Museum Abergwili, Parc Howard, Kidwelly Industrial Museum and Museum of Speed Pendine to improve the provision for residents and visitors whilst also maintaining links with and promoting independent museums within the County. In addition, it is intended to undertake work to further develop Oriel Myrddin.
65. Begin the museums transformation plan with the delivery of a £1.2 million redevelopment of the County museum at Abergwili.
66. Review and re-develop the Council's Theatre Services provision.
67. Improve and develop the infrastructure and facilities at Pembrey Country Park to enable it to become a first class facility for residents and visitors.
68. Work with community organisations to improve access to the network of footpaths and bridleways across the County.
69. Deliver a £2million programme to re-develop Burry Port Harbour.
70. Celebrate and promote Carmarthenshire's rich cultural and sporting achievements and diversity.
71. Work with Town & Community Councils and other community organisations to seek funding streams to invest in upgrading local playgrounds.

Delivering the Llanelli Life Science and Wellness Village



Regeneration and Development

Regeneration is the Council's number one priority. The Swansea Bay City Deal provides a once in a generation opportunity to significantly enhance prosperity in the County. Alongside this significant programme the Council will also undertake a number of county based developments with a focus on rural areas and market towns. The Council is also very aware of the role it plays as a community leader and will commit to developing effective partnerships and ensure engagement with a range of stakeholders who are working for the good of Carmarthenshire. We aim to build an even better Council that serves the residents of the County to the best of its ability.

In addition to existing services we plan to:

Regeneration

72. Ensure the County fully benefits from the opportunities that will be created through the £1.3 billion investment through the Swansea Bay City Deal including:
 - a. appointing a development partner for the delivery of the £200+million Llanelli Life Science and Wellness Village;
 - b. delivering the £30million Skills and Talent Initiative;
 - c. supporting delivery of the £24million Yr Egin;
 - d. managing the Regional Office for the City Deal and establishing a Regional Joint Committee.
73. Deliver the Transformations: strategic regeneration plan for Carmarthenshire which includes:
 - a. town centre developments in Llanelli, Ammanford and Carmarthen;
 - b. establishing a regeneration initiative to focus on the development of the market towns in the County;
 - c. further development of the Carmarthenshire Coastal Belt, the Pendine Masterplan and the development of a regeneration masterplan for the Pembrey Peninsula area;
 - d. further development of the Cross Hands Food Park and Growth Zone;
 - e. development of Local Employment Sites across the County;
 - f. delivering a Property Development Fund worth £8.6million (£3million from the Council and circa £5.6million private sector investment);
 - g. delivering the Rural Enterprise Fund worth £4.3million (£2million from the Council and circa £2.3million private sector investment).
74. Work with partners to address issues in terms of superfast broadband access and mobile phone signal across the County and in particular in rural areas.
75. Develop a pilot project in the Tyisha ward to develop ways of addressing poverty in the area.
76. Establish a Task Group to consider the issues effecting the rural communities in Carmarthenshire and identify actions the Council, in partnership with other public bodies and organisations, can take to address those issues.
77. Consider opportunities to work with other local authorities and partners to establish a Rural Deal to focus on rural regeneration.
78. Develop a programme to support small business across the County.
79. Ensure the Council uses its stock and assets to facilitate economic development within the County.

Development

80. Work with the third sector and other stakeholders to develop the range of support services provided in the County across a number of service areas as well as further developing volunteering opportunities within the County.
81. Increase the Council's liaison and work with Town and Community Councils.
82. Ensure the Council fully responds to key issues contributing to poverty in the County ensuring targeted intervention schemes such as Flying Start and the follow on to Communities First respond to need.
83. Extend the Hwb model developed in Llanelli to Ammanford and Carmarthen, making front line support services more accessible to residents.
84. Ensure the Council responds and represents the interests of Carmarthenshire's communities in light of possible changing requirements due to Brexit.
85. Support community groups and organisations to promote and publicise the rich variety of community events being held in Carmarthenshire from agricultural shows, festivals and carnivals to exhibitions, concerts and performances.
86. Ensure the Council supports delivery of the Welsh Government's target of having one million Welsh speakers by 2050.
87. Ensure the Council fully responds and complies with the requirements of the Well-being of Future Generations Act including consideration of the five ways of working in all that we do.
88. Deliver the Council's Digital Transformation Strategy to support agile working and digital customer access for residents through public access wi-fi facilities and 'My Account' online facilities.
89. Further develop ICT infrastructure and support for the County's schools to be able to implement all digital education requirements.
90. Ensure the Council responds to all cyber-security requirements to enable internal resilience of systems for staff and continuity of external service provision for residents.
91. Ensure the Council strives to be the most open and transparent in Wales by developing our engagement and communication with residents.
92. Ensure the Council uses its stock and assets to facilitate economic development within the County.
93. Ensure the Council fully supports staff to maintain a healthy work-life balance and, where necessary, ensure the careful management of staff sickness absences in the interest of the staff and the provision of services.

Corporate Services

The Council is facing a period of significant and continued budget reductions and it is more important than ever to ensure we are making the best use of resources. The introduction of Universal Credit across the County from March 2018 could have a significant impact on residents and we must ensure those affected are supported appropriately.

In addition to existing services we plan to:

94. Ensure the Council provides support to current benefit claimants migrating to Universal Credit from March 2018 onwards.
95. Establish feasibility of developing a joint procurement service with Pembrokeshire County Council.
96. Use of the Council's reserves to invest in the County and support future development.
97. Continue to ensure that all staff are treated fairly and with respect whilst working towards introducing the Welsh Living Wage for those staff on lower pay bands.
98. Ensure the Council manages its budgets effectively and prudently.

This page is intentionally left blank

COUNTY COUNCIL

14TH FEBRUARY 2018

THE ESTABLISHMENT OF A LOCAL AUTHORITY TRADING COMPANY KNOWN AS 'LLESIANT DELTA WELLBEING LTD' FOR CARELINE

Recommendations / key decisions required:

1. That the set up costs of the Company be recovered by way of a loan arrangement between the County Council and the Company at a commercial rate of interest with the value being set out within the Company's detailed business plan and being agreed by the Executive Board
2. That County Council agree to providing a cashflow loan to the Company to the value of up to £250k (value within this limit being agreed by the Director of Corporate Services) to cover the day to day operation of the company and the set up costs (referred to in 1 above). The commercial rate of interest to be calculated at 3.5% above the PWLB 5 year loan maturity rate at 6 monthly intervals. The term of the loan will be for a maximum of 5 years
3. In the event that the Company is not established, then the costs of set up will be met from the County Council budget (funded via reserves).
4. That the Council guarantees the pension liabilities of staff employed by the Company.

Reasons:

1. To ensure the long term financial sustainability of the Careline service by developing new sources of income;
2. To safeguard existing jobs and create new employment opportunities;
3. To improve availability and access to new forms of Technology Enabled Care (TEC) that enable the residents of Carmarthenshire to live independently in their own homes for longer;
4. To become a centre of excellence for TEC across Wales;
5. To support wider Council objectives in terms of health and well-being.

Relevant scrutiny committee to be consulted: YES – Social Care & Health – 23rd November, 2017

Members of the Social Care & Health Scrutiny Committee received a presentation on the proposals and were given the opportunity to comment.

Exec Board Decision Required YES – Approved 22nd January 2018
Council Decision Required YES - 14th February 2018

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Jane Tremlett- Social Care & Health Portfolio Holder

Directorate: Communities

Name of Head of Service:
Rhian Dawson

Report Authors:
Gareth Miller

Designations:

Head of Integrated
Services

Business Transformation
and Programmes
Manager

Tel Nos.

01267 228900
RhianDawson@carmarthenshire.gov.uk

01554 899300
GAMiller@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COUNTY COUNCIL

14TH FEBRUARY 2018

THE ESTABLISHMENT OF A LOCAL AUTHORITY TRADING COMPANY KNOWN AS 'LLESIANT DELTA WELLBEING LTD' FOR CARELINE

1. Careline, based within the Communities Department, is the Authority's established 24/7 response service for vulnerable and elderly residents across Carmarthenshire. In addition to this, it also forms a single point of access for the public and professionals for all matters in relation to social care and delivers the Authority's out of hours call handling and lone working services. The Careline service has a whole time equivalent staffing complement of 49 staff.
2. Careline also provides such services to other public sector bodies which equates to approximately **86%** of its business.
3. However a move towards direct payments rather than service provision by some of these public sector customers and restrictions on the Authority's ability to provide such services directly to private individuals and organisations means that the continued viability of the service is threatened with a risk of staffing reductions unless new business can be attracted.
4. To address this challenge the Executive Board has decided to set up a local Authority Trading Company (LATC) called "Llesiant Delta Wellbeing Ltd" to run the Careline service. The company will be wholly owned and controlled by the Council and the Council will be responsible for managing any financial liabilities that the LATC incurs.
5. The advantage of an LATC is that unlike the Council it can supply services directly to the public and the private sector and therefore potentially generate a surplus for re-investment into other social care services.
6. The LATC will be set up to benefit from an exemption in procurement rules ('the Teckal exemption') where the company is wholly owned by the council, there are no other investors and at least 80% of its income is generated from contracts with the Council either to provide services to Carmarthenshire residents or to provide services to other public sector bodies under a contract between those bodies and the Council. In that situation the Council will not need to go through a formal procurement exercise to award business to the Company.
7. This means that the LATC will be able to generate up to 20% of its income from contracting directly with the private sector without the Council having to re-procure its services.

8. The Council will exercise control over the LATC both as its sole shareholder and via a Governance Group consisting of the Executive Board Member for Social Care, three other elected members, the Director of Communities, Section 151 Officer and Head of Integrated Services. The Governance Group will exercise control on behalf of the Council in respect of such matters as changes to staff and Director terms and conditions (including pay), the take up of loans by the LATC and changes to its business plan. The day to day management of the LATC will be in the hands of a board of company directors. The Finance Manager will be in attendance at all board meetings. A Diagram setting out the governance structure within the report as agreed by Executive Board (Appendix 1).
9. Setting up the LATC will involve transferring the 49 staff to the LATC on their current terms and conditions. Any new staff employed by the LATC will also have to be employed on the same terms and conditions. The LATC will apply to join the Local Government Pension Scheme, and will also recognise trade unions.
10. The LATC will prepare a detailed business plan to be approved by both the Governance Group and the Executive Board.
11. It is proposed that the initial start-up costs of the LATC be funded by a loan from the Council at an appropriate rate of interest and repayable over a timescale to be agreed between the LATC and the Council. It is also proposed that the Council guarantees the pension liabilities of staff employed by the LATC.

DETAILED REPORT ATTACHED?

Yes. A summary business case is attached at Appendix 1

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Rhian Dawson

Head of Integrated Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	YES	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

A full Equalities Impact Assessment (EIA) has been developed which outlines the potential impact of the LATC on the protected characteristics. Risk levels identified remain low and there is no negative impact identified that would adversely affect the service delivered to clients.

2. Legal

In order to benefit from the Teckal exemption the LATC will need to comply with all 3 requirements of the relevant regulations.

Once established the LATC will need to comply with the requirements of company law.

3. Finance

The company will require a loan facility from the Authority of up to £250k to meet initial cash flow requirements and setup costs. The loan will be at a commercial rate of interest with the duration to be agreed within the detailed business plan. In the event that the Company is not established, then the costs of implementation will be met from the County Council budget (via reserves).

The current pension liabilities for staff employed by the company will be underwritten by the Authority. This will provide a guarantee to the Dyfed Pension Fund that it will meet any outstanding pension scheme liabilities.

The five year financial model contained within the business case has been developed in conjunction with the consultants, and current projections indicate that the LATC will realise a net surplus of £824,754 over the first 5 years. This surplus will be returned to the Council in the form of a rebate or a reduced contract price, thus leaving the Company with no retained reserves.

4. ICT

There are ICT implications in relation to the development of an LATC. The company would be provided with ICT support by the Council in the same way that this is currently provided to departments across the authority now. The company would have access to the same hardware which would be replaced as per the Council's refresh programme. The company would also have access to its own website which would link to the Council as well as existing software file directories.

5. Risk Management Issues

The business case has identified risks associated with its development as well as those in relation to implementation and trading. Each risk has been categorised as being either high, medium or low and all have mitigating action identified in order to control and where appropriate reduce the risk. There are no high risks identified within the risk log.

6. Staffing Implications

There are staffing implications in relation to staff that would TUPE across to the LATC from the Council. There would be an estimated 49 FTE's (full time equivalent) staff who would transfer across. Assurances have been included in the business case to guarantee that in accordance with TUPE regulations, staff terms and conditions will be protected at transfer, and that the company will be applying for admitted body status into the Local Government Pension Scheme. The company will also recognise trade unions and new staff employees taken on by the company will be on the same terms and conditions as the former CCC staff in the company (including pensions). These issues are covered in the business case and HR advice has been sought in the development of the document.

7. Physical Assets

Llesiant Delta Wellbeing Ltd will continue to use the office accommodation currently utilised, with the future arrangements being formalised by Property Services. There should not be any additional costs incurred in this arrangement.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Rhian Dawson

Head of Integrated Services

1. Scrutiny Committee

Social Care & Health – 23rd November, 2017 - Members of Scrutiny Committee received a presentation on the proposals and were given the opportunity to comment.

2. Local Member(s)

N/A at present time, but will be consulted as part of the political approval process

3. Community / Town Council

N/A

4. Relevant Partners

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

A copy of the following documentation can be obtained from the Project and Programmes Team in 3 Spilman Street:

- Full Business Case
- Service User Feedback Report
- Staff Feedback Report
- Equality Impact Assessment



Carmarthenshire County Council

‘Llesiant Delta Wellbeing Ltd Local Authority Trading Company’

Summary Business Case January 2018

Table of contents

1. Background.....	2
2. Drivers for Change.....	2
3. Options Appraisal.....	2-3
4. New Organisation.....	3-5
5. What is a Local Authority Trading Company.....	5
6. Llesiant Delta Wellbeing Ltd LATC Characteristics.....	5-6
7. Property and Finance.....	7
8. How will Llesiant Delta Wellbeing Ltd operate internally?.....	8-9
9. Governance.....	9-12
10. Risks.....	13-14
11. Conclusion.....	14

1. Background

Like all other Councils, Carmarthenshire County Council faces considerable financial challenges. As adult social care is often one of the biggest budget spend areas, year on year efficiency savings fall heavily in this area. In response, the Council wished to explore the opportunities offered by new delivery models, with the expressed intention of ensuring quality, cost effectiveness and the ability to respond to current and future demand.

There is recognition that new service models for individuals, communities and partners have the potential to deliver benefits and improve outcomes for citizens, and this need for new service models is magnified by the continual government drive towards increasing take up of direct payments.

2. Drivers for change

The list of drivers below outlines the need for change that the Council is facing in this area of Social Care. The increasing age profile of the population as reflected in local demographics is putting a greater demand for services and care from a sector that is facing year on year savings demands from central and local government. Added to this the Technology Enabled Care (TEC) agenda is gaining prominence.

The principal drivers for change are:

- Demographic growth
- Quality (e.g. Choice/Legislative requirements/partnerships/outcomes)
- Service
- Income (e.g. Savings/Income/Growth)
- Governance and flexibility (e.g. accommodate new services/respond quickly to market changes)
- Acceptability to stakeholders (e.g. service users, carers, staff, partners and Members)
- Ability to transform services
- Technology
- Employment

3. Options Appraisal

An Options Appraisal for Careline was completed with the remit to:

“Explore the opportunities offered by new delivery models, with the expressed intention of ensuring quality, cost effectiveness and the ability to respond to current and future demand”.

The options appraisal compared 4 principal options and then marked them against a set of agreed criteria. These options were:

- **Remain in-house** - Retain current in-house provision
- **Outsource** - Outsource to the independent sector
- **LATC** - Develop a Local Authority Trading Company (LATC)
- **CIC** - Develop a Community Interest Company (CIC)

The summary results of the scoring were:

Max Score	How well does the new model satisfy the following requirements	Remain In-house	Outsource	LATC	CIC
180	Quality	131	73	155	128
120	Cost	72	55	102	56
90	Governance and Flexibility	66	25	69	43
120	Acceptability to Stakeholders	86	30	93	64
60	Ability to Transform Services	39	29	53	41
	Overall Rating	394	212	472	332

The result of the appraisal was that the LATC met more of the criteria than the other models, and the recommendation was that a Full Business Case should be developed to fully explore and evaluate the costs and benefits of establishing an LATC.

4. The new organisation

4.1 Vision for Llesiant Delta Wellbeing Ltd

The vision for the new Llesiant Delta Wellbeing Ltd is to set it up as a commercial enterprise in a Carmarthenshire owned Local Authority Trading Company. This will allow Llesiant Delta Wellbeing Ltd to sell its services to:

- Local Authorities
- Not for profit organisations
- Commercial businesses
- Private individuals

It will be able to make a profit and plough this back as investment in additional services, or pass back to the Council as dividend/contract rebate to be used to support other social care services.

4.2 Brand

Llesiant Delta Wellbeing Ltd will set themselves up as:

Professional experts in technology related care and support, helping people to maintain their independence and quality of life and will deliver

High quality, reliable, multi-lingual response services.

4.3 Benefits

The key benefits for Carmarthenshire in the development of a larger, commercial, Llesiant Delta Wellbeing Ltd operating through a Local Authority Trading Company are that it will offer to the residents of Carmarthenshire greatly enhanced:

- **Service**
With a wider customer base, Llesiant Delta Wellbeing Ltd will be a larger organisation and have more resilience in its teams as a result. It will be able to afford to employ people with wider skills (such as Occupational Therapist's) over longer periods of time, that will be available to Carmarthenshire residents as an enhanced offer
- **Employment**
Developing the business in Carmarthenshire will create a larger workforce, which will have a positive impact for all staff, providing greater opportunities for professional development in a larger organisation. In addition, recruitment and retention should be easier through offering good career opportunities and progression to existing and potential staff
- **Income**
Growing the business will allow for greater efficiencies, for example spreading management overheads across more customers. It will also enable the Council to generate profits which can be reinvested into Llesiant Delta Wellbeing Ltd or passed back to the Council as dividends to be used to support other social care services.

4.4 Customers

The focus for Llesiant Delta Wellbeing Ltd will be on the following customer groups:

Public Sector:

- Councils, Universities, Welsh Government, NHS

Not for profit:

- Housing associations, Registered Social Landlords (RSLs)

Private sector:

- Housing developments, Retirement developments, Care homes, Childrens Homes, Secure institutions, LD semi-independent organisations

Individuals:

- Direct purchase by individuals

4.5 Services

The core services that Llesiant Delta Wellbeing Ltd will offer are:

- **Alarm monitoring:**
 - 24 hours a day, 365 days a year
- **Information advice and assistance (IAA):**
 - The front door for Social Care and Health services for the Council 24 hours a day, 365 days a year
 - Integrated with related service eg Social Workers, Occupational Therapist's, Nurses and safeguarding officers
- **Out of hours response:**
 - Operating a call handling system for various organisations out of normal working hours

Offering intelligent routing/action of contacts

- **Equipment and technology:**

Supply and installation of equipment and technology:

- **Consultancy:**

- Advice on the planning of technology related care and support to organisations

4.6 Unique Selling Points

- Llesiant Delta Wellbeing Ltd's unique selling points will be:
- **Local authority owned and operated:**
 - Public sector brand with associated values such as quality and trust
- **Social Care DNA:**
 - Embedded knowledge, skills and experience in all aspects of social care with access to other Social Care and Health services
- **Welsh-speaking:**
 - The ability to offer Welsh-speaking services, 24 hours a day, 365 days a year

5. What is a Local Authority Trading Company?

A Local Authority Trading Company (LATC) is a limited company 100% owned by a local Authority, hence the name. It is registered with Companies House and must follow all the statutory obligations of a limited company.

A company can be "limited by shares" or can be "limited by guarantee", the Council establishing their company can choose which type of company it should create.

The recommendation is that the LATC is owned by Carmarthenshire County Council and will be "limited by shares". This recommendation has been given because the Council recognises the need for creating a LATC and this ownership is simpler to manage through share ownership.

One of the reasons for this recommendation is the Members' and Officers' view that the long-term future of the LATC will always be as a company owned by the Council.

The company has objectives other than making money. These other objectives are:

- Providing services to the benefit of residents of Carmarthenshire
- Increasing the provision of existing services without necessarily increasing the cost of that provision
- Diversifying its services to meet changing demand from service users

6. Llesiant Delta Wellbeing Ltd LATC characteristics

The proposed new Llesiant Delta Wellbeing Ltd LATC for Carmarthenshire will have the following key characteristics:

6.1 Ability to trade

Llesiant Delta Wellbeing Ltd will be able to trade in the open market and charge for those services that currently, as an in-house provider, it cannot do. This ability will allow Llesiant Delta Wellbeing Ltd to market and sell its services to customers, including Direct Payment holders, and private payers. Llesiant Delta Wellbeing Ltd will also be able to sell services to residents of other Authorities and other public bodies including neighbouring authorities, the NHS and Clinical Commissioning Groups etc. On top of this, Llesiant Delta Wellbeing Ltd will be able to trade with private organisations. In all its activities Llesiant Delta Wellbeing Ltd will also be legally allowed to make a surplus.

6.2 Rebate surpluses and benefits back to the council

As 100% shareholder, the Council has total control over the treatment and destination of all surpluses generated by Llesiant Delta Wellbeing Ltd. This could mean deciding to invest in additional new Llesiant Delta Wellbeing Ltd services, or rebating the surpluses back to the Council for redistribution within Social Care related services.

6.3 A contractual / commercial relationship with the Council for the provision of services

In order to protect the Council's current high-level of quality in service delivery, it will establish and enforce a supply contract with Llesiant Delta Wellbeing Ltd for all the social care and other services that the company will provide. This contract will have quality requirements and Key Performance Indicators (KPIs) that will need to be achieved on a monthly basis. This contract could have financial penalties included to ensure that the Council does receive best value for the services it commissions.

6.4 Use of the Council's current corporate services

This includes services such as ICT, HR and Financial Transactions processing. Llesiant Delta Wellbeing Ltd will need to maintain the support services that it currently enjoys, to ensure that services are provided as they are now. There will need to be a service contract between the Council and Llesiant Delta Wellbeing Ltd, where Llesiant Delta Wellbeing Ltd agrees and defines the range of services and service levels that the Council's corporate services should deliver. Just as in the service contract described above, this contract should allow Llesiant Delta Wellbeing Ltd to receive good value for money and high quality services.

7. Property and Finance

7.1 Property

Llesiant Delta Wellbeing Ltd will continue to utilise the office accommodation currently utilised, with the future arrangements being formalised by Property Services. There should not be any additional costs incurred in this arrangement.

7.2 Finances

The Council will be transferring all operating budgets that relate to the Llesiant Delta Wellbeing Ltd operation. This will include both income and expenditure.

As with all expanding businesses, there can be a period when the investment in new functions and resources does not immediately deliver financial benefit or increased turnover.

7.2.1 Financial benefits

The summary table below shows that Llesiant Delta Wellbeing Ltd could generate new additional turnover and surpluses over the first five years.

Llesiant Delta Wellbeing Ltd					
Five Year Profit and Loss Account with additional income					
Llesiant Delta Wellbeing Ltd	Year 1	Year 2	Year 3	Year 4	Year 5
Income	£	£	£	£	£
Existing Income	1,669,678	1,669,678	1,669,678	1,669,678	1,669,678
Total Additional Income	359,308	836,373	1,319,218	1,494,545	1,639,629
Total Income	2,028,986	2,506,051	2,988,896	3,164,223	3,309,307
Total Expenditure	2,090,505	2,455,773	2,803,679	2,882,788	2,939,964
Interest on Loan	(13,500)	(10,500)	(7,500)	(4,500)	(1,500)
Profit/(Loss in year	(75,019)	39,778	177,717	276,935	367,844

The above surpluses could be used to develop new services or could be allocated back to the Council to be used to support other social care services.

The company will be supported by a commercial loan from the Council. This loan has been included in the financial forecast at £250k and will be provided by the Council over five years at a commercial interest rate. The loan is designed to fund all implementation costs and short term cash flow requirements in the first year.

Llesiant Delta Wellbeing Ltd does not provide any regulated social care services, so it follows the standard VAT regime. This means that the company can claim all its VAT input and will charge output VAT on all its invoices to customers. There is no financial implication or cost as a result of the transfer from the Council.

8. How will Llesiant Delta Wellbeing Ltd operate internally?

8.1 Llesiant Delta Wellbeing Ltd internal governance

It is recommended that the Company will be managed internally by one Board:

- The Company Board:
 - The formal, statutory, Company Board, legally responsible for the day to day management of the Company

The governance mechanisms that are recommended for the Council to adopt in managing Llesiant Delta Wellbeing Ltd through the DWGG can be found in a later section.

8.2 The Company Board

This Board is designed to manage and control the operational and financial performance of the company. The size of the organisation in the early years (49.06) staff, does not warrant a fully formed company board and so Llesiant Delta Wellbeing Ltd would be managed by the following positions:

- **Independent Chair** – Appointed by the Council
- **Non Exec Directors** x 2 – externally recruited selected with appropriate backgrounds to provide a creative contribution to the Board by providing independent oversight and constructive challenge to the Executive Directors

The current staffing complement will TUPE transfer on their existing terms and conditions in accordance with the TUPE regulations.

Operational matters will be dealt with by the MD and HR resource will be provided by the Council's corporate services, as they are now.

The Company Board would meet officially once every month and would deal with all aspects of the management of the company.

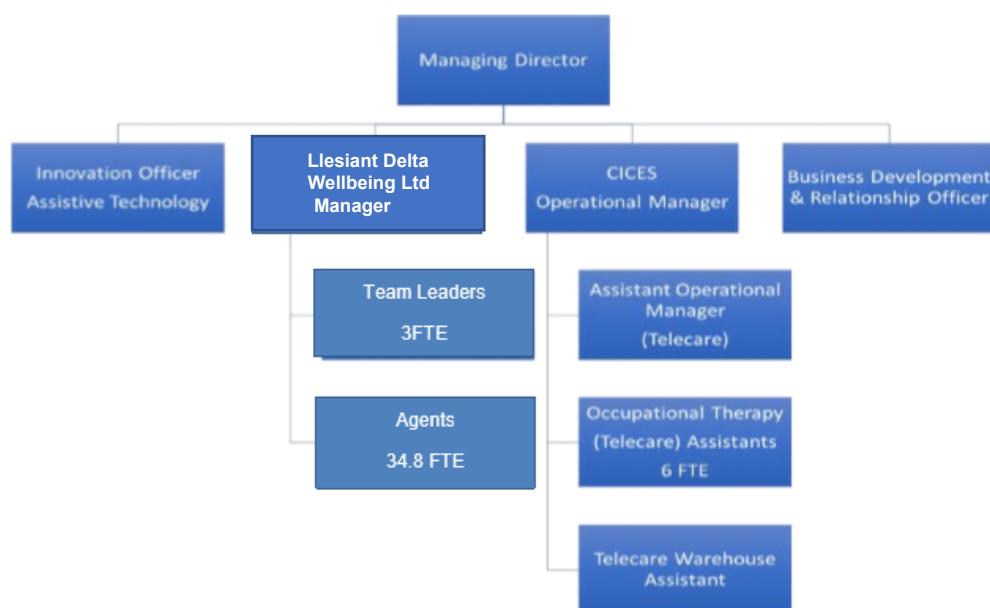
The Management team would be expected to meet on a very regular basis, as one of the significant advantages for this type of organisation is its small size relative to the Council. This enables the Managers to be based in the same building and so working together formally and informally on a daily basis. The key areas of responsibility for each Management post includes the following:

- **Managing Director** – operational efficiency, business strategy and planning; culture change, including transformation; interface and reporting with management board and with Llesiant Delta Wellbeing Ltd Governance Group
- **Finance Manager** – (bought in from the Council) Financial reporting, cashflow management; I.T.; Property; Procurement; commercial contracts

- **Business Development Manager** – overall responsibility for the delivery of new business and customers in line with the strategic goals of the shareholder

The proposed Company Management Team structure and reporting lines on transfer are set out in the diagram below:

Staff structure



9. Governance

Effective governance is an essential component in creating Llesiant Delta Wellbeing Ltd in order to ensure that the requirements of the Teckal Exemption are satisfied. For example, the need for the Council to exert control and influence over the company.

It is anticipated that the company will have a structure and relationship to the Council as set out in the following sections:

9.1 Teckal Compliance

This exemption enables the Council to award a contract to provide services directly to another legal entity without any need for a formal procurement process - provided the new body is “Teckal compliant”. To be Teckal compliant, that other legal entity must be subject to a level of control by the Council (similar to the control the Council holds over its own departments) and the entity must also derive at least 80% of its work streams from the Council.

If Llesiant Delta Wellbeing Ltd is transformed into a single Company, therefore, the Council will be able to award contracts directly to that body without any formal procurement process - provided it is formed to be, and remains, Teckal compliant. Put simply, this means the body will be subject to significant degree of control by the Council, but will be a separate legal entity. Importantly, the Company will be free to trade externally - securing up to 20% of its income from external sources.

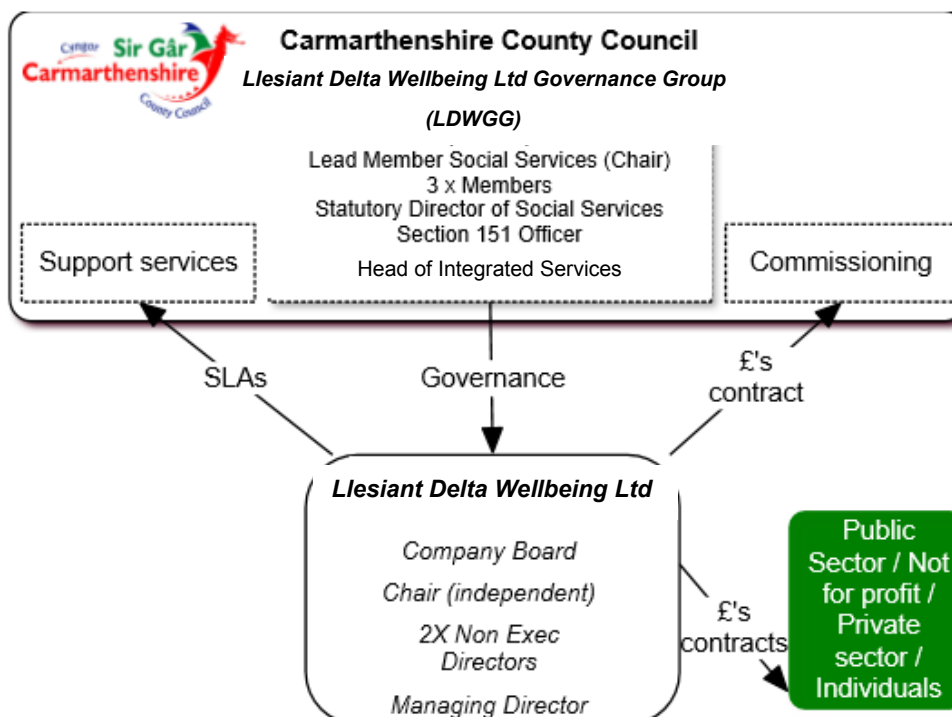
9.2 The Llesiant Delta Wellbeing Ltd Group Governance structure

The structure of Llesiant Delta Wellbeing Ltd will reflect a number of key relationships, governance and contractual arrangements for the Council and the new company.

There are four main relationships that the Council will have with the Company:

- As the 100% owner with monitoring arrangements via the Llesiant Delta Wellbeing Ltd Governance Group (LDWGG)
- As the commissioner with a contract for service delivery by Llesiant Delta Wellbeing Ltd
- As an operational partner with Llesiant Delta Wellbeing Ltd in the delivery of strategically important services that form part of the Council's access pathway
- As a contract holder for delivering business support services to the Company

It is recommended that the Company has a structure and relationship to the Council as set out in the diagram below:



Some of the key responsibilities of the boards are:

- **Llesiant Delta Wellbeing Ltd Governance Group**
 The Board has the responsibility for setting out the expectations and ambitions of the Council as owners of Llesiant Delta Wellbeing Ltd at a strategic level and ensuring that the provisions of the Shareholder's Agreement are observed by Llesiant Delta Wellbeing Ltd
- **Llesiant Delta Wellbeing Ltd, Company Board**
 This Board is the executive board of the company and responsible for:
 - Day to day management of the business
 - Making strategic and operational decisions
 - Ensuring that the company meets its statutory obligations

9.3 Council relationship with Llesiant Delta Wellbeing Ltd

This business case recommends the Council exert control and influence through the Llesiant Delta Wellbeing Ltd Governance Group (LDWGG). In the diagram above it can be seen that the DWGG sits in the middle of the Carmarthenshire County Council area representing its central role in the Council – Llesiant Delta Wellbeing Ltd relationship.

The purpose of the DWGG is to act on behalf of the Council (shareholder) to scrutinise Llesiant Delta Wellbeing Ltd performance against its service contract and Business Plan, and to review investment plans and risks.

The Llesiant Delta Wellbeing Ltd Governance Group will typically have the following membership:

- Lead Member for Social Services (Chair)
- Three other Members (politically balanced)
- Statutory Director of Social Services
- Section 151 Officer
- Head of Integrated Services

Selecting Members with business experience and commercial acumen on the DWGG will help to provide scrutiny and constructive challenge to the Company Board. It is suggested that the DWGG meets every quarter with the Llesiant Delta Wellbeing Ltd Company Board reporting on the following:

- Financial performance – matched against the latest Business Plan
- Service and Quality performance – matched against contractually agreed service levels, using Key Performance Indicators (KPIs) as a summary guide
- New and additional income returns and plans
- Annual presentation in November/December of the next year's Business Plan and strategic direction of Llesiant Delta Wellbeing Ltd

One of these quarterly meetings will act as the Annual General Meeting (AGM).

9.4 Contractual relationships between the Council and Llesiant Delta Wellbeing Ltd

In the structure diagram, there are two other boxes on the Carmarthenshire County Council side that represent contractual relationships with the Company:

1. The Commissioner

This is where Council commissioners of adult services monitor on a monthly basis contractual performance of the Company. This allows continual scrutiny of service delivery levels and gives commissioners significant ability to fully understand their commissioned services and the factors that affect performance

2. The Council Support Services

This is where the Council is the provider of business support services to the Company, including:

- a. HR providing transactional processing, payroll and advice
- b. Business Administration Support
- c. ICT providing all hardware, networks and software on an on-going basis including daily support
- d. Financial transaction processing providing systems and processing for purchase orders, purchase invoices, payments, sales invoicing and receipts

The contractual relationship between the Council and Llesiant Delta Wellbeing Ltd will also be supported by the following legal documents;

9.5 Articles of association

Both a **Memorandum of Association** and **Articles of Association** are required for a company formed in the UK under the Companies Act 2006 and previous Companies Acts. The **Memorandum of Association** is the document that sets up the company and the **Articles of Association** set out how the company is run, governed and owned.

The **Articles of Association** is a document that defines and records clearly the purpose of the company as well as the duties and responsibilities of its members. It is an important document which needs to be filed with the Registrar of Companies.

9.6 Shareholder Agreement

The Shareholder/Membership Agreement is a legal document allowing the shareholder/owner, in this instance the Council, to restrict what shareholders/owners and Directors can do on behalf of Llesiant Delta Wellbeing Ltd. As there is only one shareholder/owner, the aims of this agreement are to restrict the abilities and authorities of the Company Directors, so that the Council and Members are satisfied that the assets and employees of the Company are adequately protected.

10. Risks

A number of potential medium level risks have been identified as part of the Business Case. These could occur if the Company goes live. Should approval to progress the LATC be given, mitigating actions will be developed to manage and reduce the risks.

Potential risks identified are as follows;

- Delayed income generation due to service disruption
- Not achieving targeted savings and benefits
- Llesiant Delta Wellbeing Ltd is uncompetitive due to the cost of its workforce
- New entrants move into market more quickly than Llesiant Delta Wellbeing Ltd anticipated and offer competitive rates
- Llesiant Delta Wellbeing Ltd will not have the staff or resources to develop and sell new services

10.1 Failure of Llesiant Delta Wellbeing Ltd to deliver the proposed business plan

In the event of business failure or poor performance, the Council would need to consider alternative arrangements. This would only be considered after the company had been given the necessary time that any new venture needs to find its feet. There are three solutions:

- Replace the senior management team. This would typically involve replacing the directors after consistent underperformance and after the failure of their response initiatives to the initial poor service or financial performance
- *Bringing the services back into the Council.* This would be a relatively quick and inexpensive solution. Whilst it would be a retrograde step it may provide confidence to customers, staff and unions and help to manage risk
- *Move services to the independent sector.* Alternatively, the Council could look to the market to take on these services although this would take some time to achieve and incur significant procurement costs. The reasons for the potential failure of the Company as a business may also have an impact on the interest and response of the market and push up the costs. Therefore, an analysis of the costs of either bolstering the services or the Board versus making them attractive to independent providers would need to be undertaken.

The level of scrutiny of the performance of a Council owned independent organisation is much greater than that of any other independent provider and as partner the Council would have plenty of warning if the Company is not achieving its planned performance or is likely to become unviable. There will therefore be an opportunity to implement an improvement plan to bring the performance back in to line or if it is felt that this is unlikely, to look at the other alternatives discussed above

10.2 Breaching the conditions of the Teckal Exemption

Should Llesiant Delta Wellbeing Ltd begin to generate significant income from private sector customers, it may be necessary to review the business model, to mitigate the risk of breaking the Teckal exemption.

It is unlikely that the Council would breach the other main condition of the Teckal exemption, i.e. it is unable to demonstrate that it has effective control of the organisation.

11. Conclusion

There is a net financial and service benefit to the Council establishing and running Llesiant Delta Wellbeing Ltd as a wholly owned Company limited by shares over a five-year period.

This page is intentionally left blank

EXECUTIVE BOARD

MONDAY, 8TH JANUARY, 2018

PRESENT: Councillor E. Dole [Chair]

Councillors:

C.A. Campbell, G. Davies, H.A.L. Evans, L.D. Evans, P.M. Hughes, P. Hughes-Griffiths, D.M. Jenkins, L.M. Stephens and J. Tremlett

Present as Observers:

Councillors D.M. Cundy, J.S. Edmunds and J. Prosser.

The following Officers were in attendance:

Mr J. Morgan	-	Director of Community Services
Mr G. Morgans	-	Director of Education & Children
Ms R. Mullen	-	Director of Environment
Ms L. Rees Jones	-	Head of Administration & Law
Mrs G. Ayers	-	Corporate Policy & Partnership Manager
Mrs D. Hockenhull	-	Media & Marketing Manager
Mrs M. Evans Thomas	-	Principal Democratic Services Officer

Chamber, County Hall, Carmarthen : 10.00 a.m. - 10.30 a.m.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by Members. However, Councillor D.M. Cundy had sought permission to ask a question in relation to agenda item 5, in accordance with CPR 11.1.

4. PUBLIC QUESTIONS ON NOTICE

The Chair advised that no public questions on notice had been received.

5. MOVING FORWARD IN CARMARTHENSHIRE - THE NEXT 5 YEARS

The Leader advised that the Executive Board had prepared a plan outlining its proposals for moving Carmarthenshire forward over the next five years. The plan noted the Executive Board's aspirations and identified a number of key projects and programmes which it would strive to deliver during the time of the current administration.

The plan sought to continually improve economic, environmental, social and cultural well-being in the county thus ensuring that residents, communities, organisations and businesses are supported and enabled to develop and thrive.

The Council's Corporate Strategy, which was being developed in line with the Well-being of Future Generations (Wales) Act 2015, will incorporate the key projects and programmes included in the Plan. Detailed reports and recommendations on specific projects/programmes will be presented through the Council's democratic process over the course of the next five years in order to take these commitments forward.

Reference was made to page 21 and the fact that the sub-heading should read Culture & Leisure and that point 63 on the same page should be amended to include reference to the development of Oriel Myrddin. Reference was also made page 10 and a request was made that the word "therefore" be included after the year 2019.

Councillor D.M. Cundy, in accordance with CPR 11.1, stated that he regarded this document and set of aspirations as being extremely important for the whole council but whilst it was very broad it lacked detail and was obviously the "skeleton" of what will support a considerable body of work. He asked that, as this was the case would it be possible for the Executive Board Members and their teams to present, in predesignated time slots, to the Full Council, a little more meat on the bones in the term of details in what is to be delivered so that Councillors may be involved in the implementation of how and when these aspirations will be achieved for their communities?

The Leader explained that the answer could be found in the executive summary of the report. The Executive Board has outlined its proposals for moving Carmarthenshire forward over the next 5 years. It was a snapshot of where we want to be in five years' time. Sitting behind that is the corporate strategy in order to ensure that the implementation of those goals is achievable. He added that it may be as we move forward that the plan doesn't work but the goals will remain the same. The plan has to be flexible as things change as we move forward and some projects may be re-prioritised. That flexibility has to be there. He explained that funding is also an issue and as the active travel budget has been smashed it becomes more difficult. It remains an ambition and the plan will have to change and be set in the context of the funding that becomes available. Because the funding was unknown it was difficult to set plans right at the beginning and it was something that will evolve as we go on. In concluding, the Leader reiterated that details and recommendations in relation to specific projects/ programmes will come through the democratic process.

UNANIMOUSLY RESOLVED TO RECOMMEND TO COUNCIL that, subject to the inclusion of the above-mentioned amendments, the Executive Board's Plan for Moving Forward in Carmarthenshire over the next 5 years be endorsed.

7. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following item as the report contained exempt information as defined in paragraph 14 of Part 4 of Schedule 12A to the Act.

8. CROSS HANDS ECONOMIC LINK ROAD PHASE 2

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute 7 above, to consider this matter in private, with the public excluded from the meeting as it would involve the disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information).

The Board considered a report detailing the reasons why a Compulsory Purchase Order was required to acquire parcels of land for the construction of the Cross Hands Economic Link Road Phase 2.

UNANIMOUSLY RESOLVED that the Statement of Reasons for the making of the Carmarthenshire County Council (Cross Hands Economic Link Road Phase 2) Compulsory Purchase Order 2017 to acquire land for the construction of the Cross Hands Economic Link Road Phase 2 be approved.

CHAIR

DATE

This page is intentionally left blank

EXECUTIVE BOARD

Monday, 22 January 2018

PRESENT: Councillor E. Dole (Chair);

Councillors:

H.A.L. Evans, L.D. Evans, D.M. Jenkins, L.M. Stephens, J. Tremlett, P.M. Hughes, P. Hughes-Griffiths, G. Davies and C.A. Campbell;

Also in attendance:

Councillors J.S. Edmunds, D.M. Cundy, S.L. Davies and J.G. Prosser;

The following Officers were in attendance:

M. James, Chief Executive
J. Morgan, Director of Community Services
G. Morgans, Director of Education & Children's Services
C. Moore, Director of Corporate Services
R. Mullen, Director of Environment
W. Walters, Director of Regeneration & Policy
R. Dawson, Head of Integrated Services
L.R. Jones, Head of Administration and Law
P.R. Thomas, Assistant Chief Executive (People Management & Performance)
A. Williams, Head of Waste and Environmental Services
R. Edgecombe, Legal Services Manager
D. Hockenhull, Marketing and Media Manager
S. Watkins, Information, Advice & Assistance Manager
M.S. Davies, Democratic Services Officer.

Chamber, County Hall, Carmarthen - 10.00 am - 10.35 am

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. MINUTES - 18TH DECEMBER 2017

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Executive Board held on the 18th December 2017 be signed as a correct record.

4. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by members.

5. PUBLIC QUESTIONS ON NOTICE

The Chair advised that no public questions on Notice had been received.

6. COUNCIL'S REVENUE BUDGET MONITORING REPORT

The Executive Board considered the revenue budget monitoring report which provided an update on the latest budgetary position as at the 31st October, 2017.

Overall, the report forecast an end of year overspend of £685k on the Authority's net revenue budget, with an overspend at departmental level of £2,263k. The Housing Revenue account was predicting a break-even position at year-end.

UNANIMOUSLY RESOLVED:

- 6.1. that the budget monitoring report be received.**
- 6.2 that Chief Officers and Heads of Service critically review their budgetary positions and implement appropriate actions to deliver their services within their allocated budgets.**

7. CAPITAL PROGRAMME 2017-18 UPDATE

The Executive Board considered a report providing an update on the capital programme spend against the budget for 2017/18 as at the 31st October, 2017. The in-year slippage of £-4,095k would be incorporated into future years of the programme.

UNANIMOUSLY RESOLVED that the capital programme update budget monitoring report, as detailed in Appendix A and B, be received.

8. THE ESTABLISHMENT OF A LOCAL AUTHORITY TRADING COMPANY KNOWN AS 'LLESIANT DELTA WELLBEING' FOR CARELINE

The Executive Board considered a report setting out the reasoning behind, and practicalities of, establishing a wholly owned Local Authority Trading Company (LATC) for Careline known as 'Llesiant Delta Wellbeing Ltd' which would have the ability to access far wider markets and income streams than the current Careline service was able to do. The recommendation in the report would be subject to Council approval.

In response to a question it was agreed that the report be amended prior to submission to Council in order to provide greater clarity on the issue of the proposed company being Teckal Compliant.

In accordance with CPR 11.1, Councillor D.M. Cundy asked whether the opportunity could be taken, in creating this new company, to change the way that Adult Care was addressed by giving the Social Care Sector Operatives a career structure based on a mix of experience, on-going educational training, examinations and expertise gained through "on the job experiences" so that young people, and the more mature, could have a valid, worthwhile, well paid and progressive career in the Adult Care Sector whether it was in the Authority's Care Homes, Home Care or linked to NHS provision with its further opportunities?.

Councillor J. Tremlett, Executive Board Member for Social Care and Health, responded as follows:

'Thank you, Cllr Cundy, for your question. The short answer is, of course, yes. There is a reform of qualifications in health and social care in Wales following a review. Up to 20 new qualifications will replace existing ones. The new qualifications will be taught from September 2019, with the first certificates awarded in 2020. The awarding body is a consortium of City & Guilds and Welsh Joint Education Committee, WJEC who will work with Qualifications Wales, Social Care Wales, NHS Wales, teachers, trainers and assessors to design and deliver these new qualifications. The sector includes many different careers for carers, not just in residential homes for adults, but in hospitals, child care, home care, mental

ill health and physical disabilities. These qualifications will be taught to learners aged 14 and upwards across Wales from Level 1 to 5. They will feature in apprentice frameworks as well. The development and support of our social care workforce is essential and is the focus of significant activity in the department to enable us to respond to a national challenge of less people than we need going into this area of work and increasing numbers choosing to leave as pay in competing, possibly less demanding roles such as retail, catches up. At present we do better than most to recruit and retain this crucial workforce but there is still much to be done. Firstly, we intend to build a better and more clearly identifiable career structure for carers where it becomes a career of choice with advancement opportunities and clear progression steps. Much of this is in place but needs publicising and selling to people with an interest. Over the next year we intend to deliver a publicity campaign to promote this in all sectors and dispel any myths that exist. Much has been done to improve terms and conditions across the sector and now is the time to publicise it. Links with local colleges need to be built and careers advice improved so that able young people see this as a viable alternative to degree courses with professional progression routes to nursing and social work. I intend to bring this all together in an overarching strategy by the summer so that the factors that support this workforce –pay, support, training and career opportunities are clear and co-ordinated.’

UNANIMOUSLY RESOLVED

- 8.1 that a Local Authority Trading Company (LATC) for Careline known as ‘Llesiant Delta Wellbeing’ be established to generate additional income for the Authority and safeguard the existing service;**
- 8.2 that the Director of Community Services and Director of Corporate Services be given delegated authority to establish the LATC, its governance structures and develop a detailed business plan;**
- 8.3 that the Company is incorporated as a limited company with the Council as the sole shareholder;**
- 8.4 that the Company’s Business Plan is prepared and agreed by the Board of the Company and submitted for formal approval to the Executive Board of the Authority prior to its implementation;**

UNANIMOUSLY RESOLVED TO RECOMMEND TO COUNCIL

- 8.5 that the set up costs of the Company (on agreement by Executive Board to form company) be recovered by way of loan arrangements at a commercial rate of interest to be approved by Full Council, with the duration to be agreed within the detailed business plan. In the event that the Company is not established, then the costs of implementation will be met from reserves;**
- 8.6 that agreement is sought from Full Council to guarantee the pension liabilities of staff employed by the Company.**

9. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following item as the report contained exempt information as defined in paragraph 14 of Part 4 of Schedule 12A to the Act.

10. FUTURE WASTE TREATMENT AND DISPOSAL ARRANGEMENTS

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute 9 above, to consider this matter in private, with the public excluded from the meeting as it would involve the disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information).

The Executive Board considered a report which summarised the findings of the business case to create a Teckal* for the delivery of future waste treatment and disposal arrangements in the County, and detailed the next steps for the establishment of the company.

[*Teckal' is a piece of European Union law allowing Councils to deliver services through externally managed entities without having to follow competitive tendering rules and procedures.]

UNANIMOUSLY RESOLVED

- 10.1 that the business case for establishing a new Teckal compliant company for future waste treatment and disposal services (currently managed by CWM) be approved;**
- 10.2 to delegate authority to the Director of Environment and Director of Corporate Services to establish the new company arrangements and finalise the governance structures, ensuring appropriate external legal, financial and technical advice as necessary (in consultation with Executive Board Members for the Environment and Resources);**
- 10.3 to delegate authority to the Director of Environment and Director of Corporate Services to develop a detailed business plan for the Council's proposed Shareholder Board.**

CHAIR

DATE